RESEARCH
FOUNDATION CUNY

Memorandum

To: CUNY Principal Investigators, RFCUNY Staff, CUNY Grants Officers, CUNY Administrators
From: The Research Foundation of the City University of New York
Subject: Key Change to Organizational Charts
Date: December 26, 2025

The Research Foundation of the City University of New York (RFCUNY) is sending this memorandum to notify all individuals about key changes to organizational charts that are related to the launch of OneRF.

As part of RFCUNY's evolution and transformation of our systems to OneRF, we would like to inform you of an important change to a function related to organizational charts within OneRF's Workday platform. A subset of individuals may notice that they are shown as reporting to a RFCUNY central office staff member in OneRF's organizational chart.

This is the result of a platform structure that OneRF's Workday system has in common with other similar tools, wherein each employee must have a supervisor within the platform in order for the system to function. This does not represent a functional or administrative reporting relationship. **These RFCUNY central office staff are serving solely as system placeholders to enable the correct configuration and operation of business processes within OneRF.**

In OneRF, only one individual can be designated as the overall supervisor within the organizational structure. In order to properly map and assign required workstreams and business processes in OneRF's Workday platform, some individuals had to be assigned a **supervisory placeholder**. *This does not represent a functional or administrative reporting relationship.*

It is important to note that **OneRF** evolves RFCUNY's finance, grants management, procurement, and human resources systems. CUNY is undertaking a separate Workday implementation, called **CUNYWork,** which is scheduled to go live in January 2027 and is focused on the systems at the City University of New York and its campuses**.**

Thank you for your attention. If you have further questions on OneRF or if you have an urgent issue, the best way to contact us is by using the **Case Management** (Help Module) functionality in OneRF's Workday platform.