



## REQUEST FOR REASONABLE ACCOMMODATION

An employee may make a reasonable accommodation request, related to:

- Religious needs
- Disabilities;
- Pregnancy, childbirth, or related conditions
- Needs related to status as a victim of domestic violence, sex offenses, or stalking.

Under the New York City Human Rights Law (NYCHRL), an accommodation is reasonable if it does not cause an undue hardship in the conduct of the covered entity's business.

To request a reasonable accommodation, please complete this form and submit to your supervisor.

Employee Name \_\_\_\_\_

Date of Request \_\_\_\_\_

Project Director/Supervisor Name \_\_\_\_\_

Campus \_\_\_\_\_

Employee Email \_\_\_\_\_

### 1. Accommodation requested (Be specific)

### 2. Reason for request