

<b>Job Title</b>	Service Learning Facilitator
<b>PVN ID</b>	LA-1705-001804
<b>Category</b>	Instruction and Social Service
<b>Location</b>	LAGUARDIA C. C.
<b>Department</b>	Workforce Education Center
<b>Status</b>	Full Time
<b>Hourly Rate</b>	\$20.00-\$20.00
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Jul 12, 2017 (Or Until Filled)

## General Description

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SERVICE LEARNING FACILITATOR in Digital Arts and Cinema Technology

35 hours per week for 10 weeks, beginning June 19<sup>th</sup>, 2017 and ending August 25<sup>th</sup>, 2017. The total salary for the ten week period is \$7,000.

In conjunction with the LAMP (The Learning Multimedia Project, Inc.), The Workforce Education Center (WEC) at LaGuardia will offer to fifty (50) Summer Youth Employment Program participants six weeks of Digital Arts and Cinema Technology instruction. There will be two (2) classes of twenty-five (25) participants in each class for a period of 25 hours each week for a total of 150 hours of instruction. An additional 10 hours of work time each week will be dedicated to planning and keeping track of participant data.

Duties include: Teaching the following:

Crafting an online presence:

- Online privacy
- Security essentials
- Online resumes
- Basic HTML and CSS coding
- Web-design for digital portfolios

Photography and graphic design:

- Taking professional photos on the mobile phone
- Photo editing
- Photo remixing
- Designing graphics for a client

Video production and editing:

- Editing video
- Shooting video
- Planning, shooting and editing video

## Other Duties

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## Qualifications

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Experience in teaching technology with special emphasis on Digital Arts and Video Technology

Experience working with youth ages 14-24

Ability and some experience in classroom management

Strong oral and written communication

Ability to manage multiple tasks and to work under pressure

Associates degree in a related field required. Bachelor's degree in a related field preferred. At least one-to two years of related experience tutoring and/or teaching technology to students.

Selected candidates must be able to work 35 hours each week for ten weeks, as well as be available for training and professional development with the LAMP staff prior to beginning the teaching assignment.