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| Job Title | Senior Policy Associate |
| PVN ID | JJ-1606-001219 |
| Category | Managerial and Professional |
| Location | JOHN JAY COLLEGE OF CRIMINAL JUSTICE |
| Department | Prisoner Reentry Institute |
| Status | Full Time |
| Annual Salary | \$55,000.00 - \$70,000.00 |
| Hour(s) a Week | 35 |
| Closing Date | Sep 13, 2016 (Or Until Filled) |

General Description

The Prisoner Reentry Institute (PRI) at John Jay College of Criminal Justice is recruiting a full-time Senior Policy Associate to assist our work to improve policy and practice affecting people with criminal records, with a special focus on housing. The Senior Policy Associate will work with PRI's Policy Director to reform housing policies that impact individuals with criminal records, including changing policies of housing providers, developing subsidized housing resources for individuals with criminal records, and working to ban unfair housing discrimination.

Other Duties

Responsibilities include:

- Developing strategic opportunities for PRI to advance its mission by providing policymakers and practitioners with cutting edge tools and expertise.
- Supporting PRI's programs with integrative policy reform analysis and efforts.
- Assist developing public policy positions on reentry and criminal justice issues, including critical analysis of research, legislation, and policy proposals.
- Understanding how policy changes will affect people who have been involved with the criminal justice system and working with PRI staff, stakeholders, coalitions, elected officials or state agency staff to influence policy.
- Helping develop policy and coalition efforts around reentry and criminal justice initiatives.
- Representing PRI in coalitions, hearings, meetings, and other events. This could include providing testimony, participating in formal or informal conferences, or representing PRI in meetings with government officials.
- Leading PRI's youth leadership and organizing initiative that seeks to build youth engagement in public housing policies, facilitate intergenerational conversations among housing residents, and envision alternatives to traditional legal responses used against residents who become involved in the criminal

justice system.

- Identifying opportunities for experimentation with new approaches that effectively protect public safety stemming homelessness and family disruption.
- Working with the Policy Director and other PRI staff to design and conduct research studies that can inform the development of more effective strategies for ensuring safety in public housing.

Qualifications

The ideal candidate will have a proven ability to manage multiple commitments combining attention to detail with maintaining a focus on the big picture. She or he will foster cooperation and learning among colleagues and key stakeholders. You should have:

- Knowledge of the criminal justice system and civil reentry issues faced by individuals with involvement with the criminal justice system.
- The ability to translate complex ideas into concise and compelling written products that reflect the research-based, cross-disciplinary values of PRI;
- Excellent interpersonal skills, including maturity, keen judgment, and the ability to work with people from a wide array of backgrounds and perspectives and across projects;
- Efficient, organized work style and an ability to prioritize quickly and confidently;
- Experience with building and maintaining strong working relationships and fostering collaboration among diverse stakeholders;
- An undergraduate degree and substantial related professional experience;
- Master's degree preferred but not required.