



Job Title	Senior Controller
PVN ID	VC-2509-007008
Category	Managerial and Professional
Location	OFFICE OF VC - FACILIT PLAN, CONSTRUC & MGMT
Department	
Status	Full Time
Annual Salary	\$145,000.00 - \$150,000.00
Hour(s) a Week	35
Closing Date	Nov 10, 2025 (Or Until Filled)

General Description

The City University of New York (CUNY) is the leading urban public university in the United States with an enrollment of 275,000 degree-granting students. The university is comprised of 25 institutions: 11 four-year senior colleges, 7 two-year community colleges, and 7 graduate, honors, and professional schools across the five boroughs of NYC.

The City University Construction Fund (CUCF) is a public benefit corporation established by New York State to provide facilities for CUNY. CUCF provides the technical staff for CUNY's Office of Facilities Planning, Construction and Management (FPCM), which is charged with the central administration of CUNY's capital construction program, including the planning, design, construction, and maintenance of the University's campuses, comprised of 28 million gross square feet in 296 buildings.

Reporting to the Executive Director Financial Management, the Senior Controller of the Department of Facilities Planning, Construction and Management (FPCM) will be responsible for the following:

- Preparation of the annual financial statements for the City University Construction Fund (CUCF), which involves ongoing communications with CUCF's internal and external auditors
- Coordination and monitoring of financial transactions between City University and the Dormitory Authority of the State of New York (DASNY), including ensuring all year-end closing and adjusting entries are prepared
- Reporting to the State of New York, the City of New York, University and college campuses management, and other external agencies
- Developing and implementing FPCM's accounting and financial reporting policies and procedures, in accordance with generally accepted accounting principles
- Analysis of various financial data

Other Duties

- Functioning as the primary liaison with various governmental authorities, including the New York State and New York City Comptroller's Office
- Supervising a professional staff
- Working on special projects, and other related duties as assigned

Qualifications

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- A Bachelor's degree in accounting or related field required
- Certified Public Accountant license
- A minimum of eight years of related experience
- Strong working knowledge of accounting principles and practices

Preferred Qualifications

- Advanced degree in business administration, finance, economics or related area
- Experience working in state or local government and/or public higher education
- Experience with New York State and/or New York City public procurement, budgeting and accounting practices
- Experience as a member of, or working with a Board of Trustees
- Ability to work effectively and collegially within a large, complex organizational system
- Demonstrated leadership and managerial skills, with ability to lead and manage teams, and use strategic and tactical judgment to make decisions and handle various situations
- Excellent oral, written, and interpersonal communication skills

Core Competencies

- Expert knowledge of budget, human resource, procurement, bidding, and contracting practices and strategies in the government sector; expert knowledge of various government agency budget, human resources or procurement reporting practices
- Ability to solve current and anticipated reporting issues
- Ability to set project priorities and adjust implementation strategies
- Ability to work effectively with staff, associates, and internal and external constituents
- Ability to communicate effectively with diverse constituencies; ability to explain complex concepts to professional college staff, college officials, CUNY administrators, and other staff in non-business areas; ability to listen and respond to the concerns/ideas of others
- Knowledgeable about policy review, data collection, statistical evaluation of data, and strategies for conveying results to users
- Ability to manage full-time and part-time staff in both field and central sites
- Ability to recruit, hire, train, direct, monitor, evaluate, and reward competent staff; ability to discipline staff when necessary
- Ability to identify and provide for own personal development need
- Skilled in negotiating budget modifications, contract modifications and/or procurement prices. Knowledgeable of capital and operating budgets
- Ability to function as a fiduciary

