
Job Title	Industry Employment Specialist
PVN ID	VA-2310-005896
Category	Managerial and Professional
Location	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
Department	Office of Careers & Industry Partnership
Status	Full Time
Annual Salary	\$93,134.00 - \$99,532.00
Hour(s) a Week	35
Closing Date	Oct 31, 2023 (Or Until Filled)

General Description

Mission:

The City University of New York (CUNY) is the nation's largest urban public university and serves 275,000 degree-seeking students and 200,000 non-degree students across 25 campuses. The Office of Careers and Industry Partnerships (OCIP) at CUNY is responsible for mobilizing the university's unparalleled scale, assets and diverse talent to fuel inclusive economic prosperity.

OCIP is working to ensure that 1) CUNY graduates can launch or advance in sustaining careers of their choosing at salaries equivalent to their peers, 2) businesses can turn to CUNY to find the talent, services, and expertise they need to thrive, 3) faculty and staff come and stay at CUNY because the impact they can have on students' career trajectory is unparalleled and recognized, and 4) sustainable funding streams support proven interventions for bolstering student career success today and for years to come.

General Description:

The Office of Careers & Industry Partnerships (OCIP) at the City University of New York seeks a Finance Industry and Employer Engagement Specialist to identify career opportunities and grow hiring pipelines for CUNY students and graduates and to support the Blackstone LaunchPad and Futures in Finance programs.

The Specialist will engage with employers in defining workforce needs, identifying hiring challenges and opportunities, specifying skills and proficiencies needed to fill available roles, and exploring partnerships to help grow New York's emerging industries.

The specialist will be focusing on the financial sector which includes banking, accounting, tax, real estate and insurance and will help scaffold the work being done across the 19 CUNY Campuses and 25 schools.

Duties and Responsibilities:

- Work with industry employers to identify quality employment opportunities for CUNY students and

- graduates and help cultivate industry partnerships that grow student career and hiring pipelines.
- Advance the economic mobility of CUNY students and prosperity of businesses.
- Engage employers in defining workforce needs, identifying hiring challenges and opportunities, and specifying skills and proficiencies needed to fill available roles.
- Develop and refine talent recruitment models and processes based on employer information to help connect qualified CUNY students to high quality career opportunities (full time roles, paid internships, apprenticeships, etc.).
- Engage campus staff and faculty to build sustaining partnerships that benefit campuses directly.

Other Duties

- Build strong partnerships and talent pipelines with businesses to help CUNY students successfully launch and advance in sustaining careers of their choosing.
- Work with teams across CUNY to establish the data and reporting systems needed to track and evaluate progress towards the goal of increasing the rate of CUNY graduates employed at graduation and closing any disparities in job attainment.
- Develop and share insights from interactions with industry across the CUNYverse, including labor-market intelligence, in-demand trends, and potential policy and operational barriers that may prevent CUNY from taking full advantage of career opportunities for students.
- Assist campus faculty and staff with building a network of trained career, industry, and employer specialists dedicated to working with businesses to build hiring partnerships for CUNY students and graduates.
- Identify and deploy strategies for closing disparities in job outcomes for CUNY graduates, including but not limited to working with employers to identify practices that may be creating artificial barriers to qualified talent.
- Inform OCIP unit-wide strategies and help other divisions better realize their industry engagement goals.

We encourage you to visit our job site to learn more about this position and apply. The application closing date is **October 27, 2023**.

To learn more about The Office of Careers & Industry Partnerships at CUNY, please visit: <https://www.cuny.edu/about/administration/offices/ocip/>

Qualifications

Minimum Qualifications

The minimum requirements for this position are a Bachelor's degree and four years of professional work experience.

Ideally, candidates will have one or more of the following:

- Experience in career services or economic or workforce development
- Experience with community and business outreach, ideally in implementing talent acquisition, outreach

strategies, and business development

- Understanding of business and recruitment and hiring practices in key sectors of the NYC economy (e.g., finance).

Physical Requirements

- This position operates in a professional office environment. This role routinely uses standard office equipment such as personal computers, laptops, tablets, smart phone, photocopiers, filing cabinets and other presentation materials
- While performing these duties, the employee is required to perform physical activities such as, but not limited to, lifting items (up to 20 pounds), bending, reaching, sitting for prolonged periods of time.
- Ability to travel to other CUNY sites as needed.

Hybrid Policy

This position is a hybrid position