

| | |
|-----------------------|--|
| Job Title | Associate Project Manager, CPI (1&2) |
| PVN ID | VA-2206-004847 |
| Category | Managerial and Professional |
| Location | OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS |
| Department | DCAS, Division of Energy Management |
| Status | Full Time |
| Annual Salary | \$65,000.00 - \$75,000.00 |
| Hour(s) a Week | 35 |
| Closing Date | Dec 15, 2022 (Or Until Filled) |

General Description

Through its partnership with the City of New York, CUNY's Building Performance Laboratory is hiring qualified energy management professionals to serve as on-site consultants and fill critical staffing capacity needs at the Department of Citywide Administrative Services' ("DCAS") Division of Energy Management ("DEM"). For background, DEM serves as the hub for energy management for City government operations. DEM develops the City's annual Heat, Light, and Power Budget; manages the City's electricity, natural gas, and steam accounts; helps agency partners identify and pursue energy-saving opportunities; does energy efficiency and clean power generation projects across the City's portfolio; and implements operations and maintenance best practices. Specifically, DEM is tasked with leading the City's efforts to reduce emissions from City government operations 40 percent by 2025, 50 percent by 2030, and 80 percent by 2050 from baseline.

For this specific role, on behalf of DEM, CUNY BPL seeks to hire an Associate Project Manager to help reduce emissions and energy consumption across the City by focusing on the delivery of capital-funded energy efficiency projects and clean energy projects.

Other Duties

Under this assignment, the person's responsibilities may include the following:

- Collaborate with consultants and contractors as well as agency staff to ensure proper, timely, and cost-efficient completion of projects.
- Performing technical calculations related to energy usage changes, generation capacity, energy cost savings, and avoided greenhouse gas emissions.
- Serving as a liaison to the Capital budget planning team.
- Support development new energy-related contracts and assist in taking advantage of new citywide contracts.
- Support project scoping and providing project management support across the division.

Qualifications

The ideal candidate will bring the following skills and experience to this position:

- A master's in electrical, mechanical, facilities, or environmental engineering or architecture.
- At least three (2) years of experience in energy management, energy performance contracting, facilities management, commissioning, or mechanical construction project management.
- Strong understanding of building energy systems, energy efficiency technologies, and clean energy technologies. Experience with the design and construction of energy efficiency or clean energy projects in diverse buildings that vary in age, size, and use. Knowledge of and experience with ASHRAE or AEE Procedures for Commercial Buildings Energy Audits.
- Familiarity with NYC electrical and energy codes.
- Familiarity with energy usage, energy cost savings, and avoided greenhouse gas emissions calculation methodologies.
- High level of productivity: able to meet and even exceed deadlines and handle multiple responsibilities simultaneously
- Professional Engineer qualification strongly encouraged
- Strong written and verbal communication skills and proficient computer skills, including Microsoft applications.

Special Caveats:

- NYC residency may be required for continued employment.
- Immigration sponsorship is not available under this program.
- Must be vaccinated.
- Must be prepared to be on-site.