



<b>Job Title</b>	Early Childhood Coach
<b>PVN ID</b>	VA-2205-004820
<b>Category</b>	Instruction and Social Service
<b>Location</b>	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
<b>Department</b>	
<b>Status</b>	Full Time
<b>Annual Salary</b>	\$78,000.00
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Aug 15, 2022 (Or Until Filled)

## General Description

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### MISSION

Children need to spend their most critical years with dedicated, educated, trained, and well-compensated individuals in order to thrive. The New York Early Childhood Professional Development Institute leads the work to establish and implement an early childhood workforce system to ensure funding, standards and competencies, career development resources, qualifications and credentials, professional development (training and strengths-based coaching), and program quality assurance and improvement for individuals who work with young children throughout New York. Housed at the City University of New York, the Institute is a fast-paced, dynamic public/private partnership that is committed to the early childhood workforce across New York State.

### GENERAL DESCRIPTION

Investments in early childhood are vitally important to ensure that society capitalizes on the dynamic potential that children are born with. Healthy social and emotional development and early childhood mental health are vitally important aspects of high quality early childhood education and building resiliency. Teacher-child interactions that are nurturing, warm, and responsive promote the healthy development of young children. The CHILD Tool (Climate of Healthy Interactions for Learning and Development), developed at the Edward Zigler Center in Child Development and Social Policy at Yale University, was designed to examine teacher-child interactions and the mental health (or social and emotional) climate of early childhood care and education settings. The Institute and the CUNY Office of Early Childhood Initiatives recognizes the promise of the CHILD tool as one critical strategy in strengthening the social and emotional environments of early childhood classrooms and intends to integrate its framework into professional development supports, specifically coaching for early childhood educators.

Our team is seeking to hire a full-time early childhood coach to join the CHILD project to support teachers and leaders in center-based early childhood programs to build and strengthen their practice in supporting the social

and emotional climate, identify their professional development goals and engage in self-reflection. Drawing on their expertise in early childhood pedagogy and adult learning theory, coaches in the CHILD project will work with program directors and teachers to develop individualized coaching plans to build their practice in relation to the CHILD framework. The coach must have the ability to travel to program sites for **in-person** coaching across NYC.

## **DUTIES AND RESPONSIBILITIES**

### **Support Early Childhood Teachers and Leaders**

Using the CHILD Tool and framework, support leaders and teachers to:

- Identify their own professional development goals and become more self-directed in pursuing those goals, in relation to the CHILD framework.
- Increase the effectiveness of their practice in supporting the social and emotional environments of early childhood classrooms.
- Develop dispositions that foster strong relationships with children and families.
- Be better able to articulate their practice and make intentional decisions
- Develop reflective capacity
- Sustain changes they have made in their practice.

### **Maintenance and Use of Coaching Data**

- Maintain description documentation of coaching progress
- Use coaching data to reflect on and improve practice
- Complete logs for each coaching visit in a timely manner

### **Collaborate with Coaching Team**

- Participate in biweekly reflective supervision with the project coordinator
- Contribute to the development of professional resources.

## **Other Duties**

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- Attend training on the CHILD tool and pass the reliability exercise.
- Attend Institute staff meetings and trainings as required.
- Perform special projects and other duties as assigned.

## **Qualifications**

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### **Minimum Qualifications**

- Master's degree in Early Childhood Education or related area.
- NYAEYC Professional Development Specialist Coach Designation or capacity to obtain this designation

within 6 months of hire.

- At least 3-5 years of experience in early childhood education, preferably as a leader, family child care provider and/or teacher.
- At least 2 years of relationship-based coaching experience.
- Understanding of the strengths, needs and regulations of all early care and education settings, including family childcare, district schools, and community-based programs.
- Strong knowledge base in both child and adult development.
- Exceptional interpersonal skills
- Ability to articulate and engage in linguistically and culturally responsive practices
- Ability to develop and sustain successful collaborative partnerships.
- Excellent oral and written communication skills.

### **Preferred Qualifications**

- Bilingual in Spanish

### **Physical Requirements**

- This position is currently hybrid, operating on a schedule between visiting programs on-site and working remotely, per the requirements of the participating program. This role routinely uses standard office equipment such as personal computers, laptops, photocopiers, filing cabinets and other presentation materials.
- While performing these duties, the employee is required to perform physical activities such as, but not limited to, lifting items (up to 20 pounds), bending, reaching, and sitting for prolonged periods of time. Reasonable accommodations will be made for employees with disabilities or other needs per RFCUNY policies.
- Ability to travel by public transportation to sites across the five boroughs.
- As of May 27, 2022, all candidates will be required to provide proof of being fully vaccinated against COVID-19 upon commencing employment. Exemption (medical or religious) requests to this requirement will be considered in accordance with applicable law and criteria. Being fully vaccinated is defined for this purpose as two weeks after a final dose in primary series of an authorized COVID-19 vaccine (example: two weeks after the second dose of a two-dose vaccine such as Moderna or Pfizer, or two weeks after a single dose vaccine such as Johnson and Johnson). Final candidates must be fully vaccinated as of their first day of employment. Newly hired employees will be sent an email with instructions on how to upload their vaccine information on the Research Foundation portal.

### **How to Apply**

Provide a resume and cover letter specifying your qualifications, experience, and interest relevant to this position.

### **EEO Info**

We are committed to enhancing our diverse academic community by actively encouraging people of all race, color, religion, gender, gender identities or expressions, sexual orientation, national origin, genetics, disabilities, age, or protected veteran status to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. The Research Foundation of the City University of New York is an Equal Opportunity/Affirmative Action/Americans with disabilities act/E-Verify employer.