



<b>Job Title</b>	Social Worker
<b>PVN ID</b>	VA-2106-004053
<b>Category</b>	Instruction and Social Service
<b>Location</b>	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
<b>Department</b>	
<b>Status</b>	Full Time
<b>Annual Salary</b>	\$67,000.00 - \$72,000.00
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Aug 21, 2022 (Or Until Filled)

## General Description

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### MISSION

The CUNY Office of Early Childhood Initiatives (OECI) was established to build on the work of the NY Early Childhood Professional Development Institute, with a strong 15-year history of public-private partnership focused on services and programs for young children and their workforce. The goals of the office include creating a new comprehensive portfolio focused on student-parent success at the City University of New York. The OECI is housed within CUNY's Office of Academic Affairs, which enables a nimble response to address issues and to mitigate barriers that stand in the way of success. The OECI develops and implements funded projects and has a remarkable record of accomplishment in establishing systems, changing policy, and introducing new paradigms to address persistent and seemingly unsurmountable problems. We work within higher education as well as with city and state agencies, community-based organizations, and philanthropy to create pathways of success for the early childhood workforce, policy-makers, and families – and now, with a focus on student-parents.

### GENERAL DESCRIPTION

Quality early childhood education and care is essential to the educational goals of many CUNY student-parents. University child-care programs serve students and their children in developmentally appropriate and culturally sustaining early childhood and school age programs.

The Office of Early Childhood Initiatives is working in collaboration with three high-quality CUNY campus childcare centers to continue strengthening their respective roles in providing welcoming, family-centered and supportive environments for student-parents to ensure their academic and social success, while their children receive a comprehensive and nurturing experience to become life-long learners.

As part of this project, our team seeks to hire a social worker to work with three CUNY campus childcare centers located in Queens and Bronx, NY to intensify and integrate the family support services to address the social, emotional, and mental health needs of children and families. The social worker will be an integral part of the team and will work closely with center staff to guide their efforts in establishing trauma-informed practices

to address the unique personal, social, psychological needs of student parents as well as the social and emotional needs of their children. The social worker will use a culturally responsive, family-centered approach in their work.

This is a 35-hour per week position. The social worker will divide their working hours providing on-site support at each of the CUNY campus childcare centers.

## **DUTIES AND RESPONSIBILITIES**

### **The social worker will:**

- Collaborate with center directors and teaching staff to identify and integrate trauma-informed care and practices to meet the needs of children and student parents.
- Support the center staff with building trusting relationships with student parents and guide goal-setting conversations to identify academic and career goals for themselves, as well as their goals for their children's growth and success.
- Support with referrals, and connection to campus resources to help student-parents navigate the socio-emotional and psychological challenges of balancing school and family, as needed.
- Support mental health consultations and referrals for both children and parents; work with center staff to infuse these approaches into practices and procedures center-wide.
- Collaborate with centers on developing and conducting in-depth intake interview protocols during enrollment.
- Support success of centers in identifying family needs, connecting families to resources, and working with the center director and teaching staff to develop evening parent education workshops and as well as evening staff professional development activities.

## **Other Duties**

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- Attend staff meetings and other staff events including professional development as required.
- Perform special projects and other duties as assigned.

## **Qualifications**

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### **Minimum Qualifications**

- Education: Master's Degree in Social Work (MSW) from an accredited school (licensure preferred).
- Three to five years of experience working with families of young children
- Experience working with early childhood education settings, early intervention and/or other service providers
- Demonstrate team building, communication, organizational and computer skills
- Demonstrate cultural competence as well as experience working in ethnically and racially diverse

communities

- Highly organized with excellent analytical, problem-solving and interpersonal skills
- Bilingual in English/Spanish

### **Preferred Qualifications**

- A valid NY State Licensed Master Social Worker (LMSW) or Licensed Clinical Social Worker (LCSW) certification.

### **Physical Requirements**

- Due to the COVID-19 pandemic, this position currently is a remote (work-from-home) position. Laptop may be provided if needed to support working remotely.
- The location of the position in the future will operate in a professional office environment. This role routinely uses standard office equipment such as personal computers, laptops, tablets, smart phone, photocopiers, filing cabinets and other presentation materials.
- While performing these duties, the employee is required to occasionally perform physical activities such as, but not limited to, lifting items (up to 30 pounds), bending, reaching, sitting for prolonged periods of time. Reasonable accommodations will be made for employees with disabilities or other needs per RFCUNY policies.
- Ability to travel to other sites as needed.

### **How to Apply**

Provide a resume and cover letter specifying your qualifications, experience, and interest relevant to this position.

### **EEO Info**

*We are committed to enhancing our diverse academic community by actively encouraging people of all race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetic information, disability, age, or protected veteran status to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. CUNY is an EEO/AA Employer.*