
Job Title	Research Analyst (part-time)
PVN ID	VA-1808-002663
Category	Research
Location	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
Department	Institutional Research and Assessment
Status	Part Time
Hourly Rate	\$40.00-\$50.00
Hour(s) a Week	0.00
Closing Date	Aug 12, 2019 (Or Until Filled)

General Description

Under the supervision of the Senior Policy Analyst, the Research Analyst will support CUNY's involvement in the Institute of Education Sciences grant "A Leaky Pipeline: Community College Students and Pathways to the Bachelor's Degree", which seeks to identify malleable factors that have the potential to increase the number of community college students who transfer to a bachelor's program and subsequently complete a bachelor's degree.

Responsibilities may include but are not limited to:

- Build analytic datasets, including joining data from multiple sources, restructuring data, cleaning and preparing data for analysis
- Conduct data analysis, including preparing tabular and graphical presentations
- Assist with survey design and analysis
- Assist with focus group implementation and data transcription
- Support project management
- Communicate with project managers and stakeholders
- Assist with dissemination activities, such as creating PowerPoints and writing project briefs

Other Duties

Qualifications

Basic Qualifications:

- Baccalaureate degree and two years of experience related to quantitative analysis and research methods
- Experience analyzing data using Stata, SPSS, or R (including writing syntax)
- Strong written/verbal communication skills for communicating complex ideas and technical issues
- Ability to work independently or as part of a team, as needed

Preferred Qualifications:

- Advanced study in the social sciences
- Experience in survey design and analysis
- Familiarity with current issues in American higher education
- Knowledge of SQL and database experience is a plus.

Salary: \$40-\$50/hour, commensurate with experience

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