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<b>Job Title</b>	PT Early Childhood Coach
<b>PVN ID</b>	VA-1601-000919
<b>Category</b>	Instruction and Social Service
<b>Location</b>	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
<b>Department</b>	PDI
<b>Status</b>	Part Time
<b>Hourly Rate</b>	\$38.45
<b>Hour(s) a Week</b>	10.00-19.00
<b>Closing Date</b>	Sep 27, 2019 (Or Until Filled)

## General Description

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The **New York Early Childhood Professional Development Institute (PDI)** is a fast-paced, dynamic public/private partnership that works to ensure that all early childhood practitioners have access to a comprehensive system of professional development.

The CUNY Support Team at the PDI is comprised of a team of coaches who help develop the knowledge and skills of leaders and teachers working in New York City's Pre-KforAll program. We are currently hiring a part-time Early Childhood Coach to join our team.

The Early Childhood Coach is responsible for partnering the NYC Division of Early Childhood Education's Instructional Coordinators to develop and coordinate a system of supports for leaders and teachers in Pre-KforAll classrooms. Leaders and teachers are likely to need guidance and technical assistance in a wide range of areas including but not limited to curriculum development, authentic assessment, classroom environment, encouraging family engagement, and behavior management.

Equipped with a wide range of experience in the field, the ideal candidates will have intimate knowledge of early childhood teacher preparation and the professional development needs of the Early Childhood workforce.

## RESPONSIBILITIES

Reporting to the Director of Policy and Quality Initiatives and the Coach Coordinator, the Early Childhood Coach will:

- Establish trusting relationships with the Instructional Coordinators, site leaders and teachers
- In collaboration with the Instructional Coordinator, analyze needs and create goals and action plans based on the Pre-K Foundation for the Common Core.
- Provide direct coaching using a range of strategies to build confidence and competency in each teacher,
- Track and maintain data for contributions to program reports,
- Work with evaluators and other coaches to build a community of practice.

- Other duties as assigned by the CUNY Support Team Coordinator

## Other Duties

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## Qualifications

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### QUALIFICATIONS

- Master's degree in Early Childhood Education or related area.
- At least 6 years of experience in early childhood education, preferably as a teacher.
- At least 2 years of coaching and/or mentoring experience.
- Familiarity with Pre-Kindergarten, Schools, and Community-based Organizations.
- Practical experience using Teaching Strategies Gold, the Work Sampling System, or COR Advantage
- Strong knowledge based in both child and adult development.
- Exceptional interpersonal skills
- Demonstrated ability to work with underserved populations in high-need communities.
- Ability to develop and sustain successful collaborative partnerships.
- Excellent oral and written communication skills.
- Ability to travel by public transportation to classroom sites throughout the five boroughs.