
Job Title	Head Women's Swim & Dive Coach
PVN ID	QC-1905-003082
Category	Instruction and Social Service
Location	QUEENS COLLEGE
Department	Athletics and Recreation
Status	Part Time
Salary	Depends on qualifications
Hour(s) a Week	0.00-19.00
Closing Date	Sep 22, 2021 (Or Until Filled)

General Description

Queens College is currently seeking a Head Women's Swim & Dive Coach. This is a part time position, with possible future full time dual role responsibilities within the department. The Head Coach will be responsible for leading a competitive NCAA Division II swim program, through proper recruitment, planning and development.

This position is responsible for but not limited to, the recruitment and retention of quality student-athletes; athlete development; team training; player management; organization of team non-competitive related activities such as community service activities, fundraising, and alumni events; and the overall oversight of the program that must abide by all NCAA, ECC, CUNY, and Queens College rules and regulations. This position will also be responsible for a team budget and the administrative paperwork associated with managing a College program. Upon arrival to the department, the coach must successfully pass a NCAA recruiting exam, defensive driving exam, sexual harassment class and first aid/CPR.

Other Duties

The Queens College department of athletics offers varsity, intramural and recreational athletics opportunities to members of its campus community. The college sponsors 17 varsity sports at the NCAA Division II level, with the Knights competing predominantly in the East Coast Conference. Queens College's department of athletics encourages all student-athletes to complete a meaningful academic degree program, participate fully in the college community and prepare for life after college athletics. For more information on athletics, please visit www.queensknights.com.

Located on a beautiful, 77-acre campus in Flushing, Queens College of the City University of New York enjoys a national reputation for its liberal arts and sciences and pre-professional programs. Each year Queens College has been cited by The Princeton Review as one of the nation's 100 "Best Value" colleges, thanks to its outstanding academics, generous financial aid packages, and relatively low costs. In addition, U.S. News &

World Report *America's Best Colleges* (2011) ranks QC among the top 10 public universities in its category "Best Universities—Master's (North)." The college opened its first residence hall in August 2009. More information on Queens College can be found at www.qc.cuny.edu.

Queens College is an Equal Opportunity/Affirmative Action Employer with a strong institutional commitment to the achievement of excellence and diversity among its faculty and staff.

Qualifications

Qualified applicants must have a minimum of a Bachelor's Degree and a valid driver's license, with a good driving record. Strong preference will be given to candidates with at least two years coaching experience on the collegiate and competitive club level. The candidate should have strong verbal and written communication skills, organizational skills, knowledge of NCAA rules, established recruiting contacts and the ability to attract high quality student-athletes. The candidate should also have knowledge of and a commitment to NCAA rules and compliance, and also be familiar with Title IX requirements.