

Job Title	Trainer, DSS Anti-Bias/Trauma Informed Training Initiative
PVN ID	PS-1909-003286
Category	Instruction and Social Service
Location	CUNY SCHOOL OF PROFESSIONAL STUDIES
Department	Office of Professional Education and Wor
Status	Full Time
Salary	Depends on qualifications
Hour(s) a Week	35
Closing Date	Jun 30, 2020 (Or Until Filled)

General Description

About the CUNY School of Professional Studies:

CUNY SPS provides online and on campus degree and certificate programs that meet the needs of adults who are looking for a seamless way to finish or transition into a bachelor's degree, earn a master's degree or certificate in a specialized field, advance in the workplace, or change careers. Home to the first fully online degree programs at the City University of New York, CUNY SPS offers fully accredited online degree and certificate programs for students who want the flexibility and convenience of online education.

Within CUNY SPS, the Office of Professional Education and Workplace Learning (PEWL) designs custom workplace learning programs to help organizations achieve their goals. To our partnerships, we bring knowledge of research-based learning practices as well as experience in developing innovative programs.

A CUNY SPS Trainer, DSS Anti-Bias Training Initiative, is being sought to support on-going facilitation of a new city-wide initiative to train 17,000 Department of Social Service staff on anti-bias and trauma-informed practice course curriculum. Trainers are responsible for delivering instructor led training (ILT); all learning programs are co-facilitated at city training sites across the five boroughs.

Other Duties

Reporting to the Training and Logistics Manager, the Trainer will:

- Serve as a lead trainer/facilitator related to Anti-Bias Trauma Informed Training for employees across a city agency.
- Facilitate conversations around equity, e.g., power, privilege, trauma, and discrimination based on race, ethnicity, language, socioeconomic position, sexual orientation, gender identity, and gender expression.
- Participate in train-the-trainer sessions to fully understand the goals of the learning program, and the mechanics of effectively delivering simulations and action learning activities.

- Deliver formal classroom training to city agency staff.
- Travel to various training sites in all five boroughs.
- Coordinate the implementation of evaluation tools to gauge effectiveness of the learning programs and knowledge transfer.
- Participate in professional development sessions to improve platform and classroom management skills while applying the principles of adult learning methodology.
- Use knowledge of adult learning and communication techniques to effectively facilitate courses meeting high standards of quality.
- Modify instructional plans and approaches in response to feedback.
- Other duties as assigned.

Qualifications

- A Bachelor's degree is required; graduate level coursework in the fields of Social Work, Psychology or related fields, or a Master's degree in these fields is preferred.
- Advanced knowledge of Anti-Bias Trauma Informed content and ability to effectively turn-key that information to adult learners through diverse training methods.
- A minimum of four (4) years full-time experience directly related to facilitating adult educational and/or training programs with technical or business process-related content.
- Understanding of cross-cultural, international, and diversity communication theories.
- Excellent oral and written communication skills.
- Experience working on a diverse team, and with diverse constituencies.
- Ability to deliver instruction that is engaging and effective, utilizing adult learning techniques to instruct adult participants with a diversity of learning styles and abilities.
- Ability to respond effectively to feedback and adjust teaching strategies in order to motivate students and to respond to student needs. · Adept in managing the classroom environment, including off-site locations.
- Ability to develop and utilize supporting instructional materials (including but limited to those involving AV, computer software, etc.).
- Can work independently and collaboratively in a fast-paced, demanding, and complex work environment, with the ability to carry out complex assignments and adapt to changing situations and priorities.
- Proficiency in Microsoft Office products (Word and PowerPoint) needed to produce and utilize effective presentations, reference materials, and end user instructions.
- Knowledge of government operations, human services, and/or child support programs, a plus.