
Job Title	Workforce Institute MAPP Facilitator
PVN ID	PS-1902-002930
Category	Managerial and Professional
Location	CUNY SCHOOL OF PROFESSIONAL STUDIES
Department	CUNY School of Professional Studies
Status	Full Time
Annual Salary	\$65,000.00 - \$75,000.00
Hour(s) a Week	35
Closing Date	Jun 05, 2019 (Or Until Filled)

General Description

The CUNY School of Professional Studies (CUNY SPS) provides online and on campus degree and certificate programs that meet the needs of adults who are looking for a seamless way to finish or transition into a bachelor's degree, earn a master's degree or certificate in a specialized field, advance in the workplace, or change careers.

Drawing on CUNY's nationally and internationally renowned faculty and practitioners, as well as industry and education partners, the School's programs provide opportunities for personal growth, job mobility, greater civic participation, and new ways to advance knowledge.

Home to the first fully online degree programs at the City University of New York, CUNY SPS offers fully accredited degree and certificate programs for students who want the flexibility and convenience of online education. CUNY SPS was ranked in the top 5% in the Nation in U.S. News & World Report's list of the 2018 Best Online Bachelor's Degree Programs.

CUNY SPS seeks administrative candidates to support the NYC Administration for Children's Services (ACS) as it establishes a new professional development institute for child welfare and juvenile justice professionals in partnership with CUNY. The Program Coordinator will be responsible for sourcing vendors and managing vendor invoices and payments. The Program Coordinator will also assist as needed in budget management and reporting.

The new hire will join a team of CUNY colleagues, and will work on site at ACS offices in lower Manhattan.

Hours: 35 hours/week (daily schedule 9am-5pm).

Other Duties

Reporting to the Deputy Director, Evidence-based Models the MAPP Facilitator responsibilities will include:

- Complete the NY State MAPP Program Facilitator approval process for each of the of the MAPP programs being offered in NYC;
- Provide consultations and technical assistance to provider agency staff and administrators as needed in the implementation of the MAPP program components;
- Deliver MAPP training programs throughout the five (5) boroughs of NYC, while applying adult learning concepts to effectively engage participants of varying learning needs and styles;
- Foster learning and implementation of best practices within child welfare;
- Participate in professional development sessions to improve platform and classroom management skills while applying the principles of adult learning methodology;
- As needed, attain certification as a trainer in Workforce Institute Evidence-based Models and other various learning programs, including foundational courses on motivational interviewing, coaching and implicit bias;
- As needed, serve as a trainer and consultant to support the implementation of evidence-based and evidence-informed models in child welfare;
- As needed, participate on project teams responsible for developing new learning programs and revising existing programs serving as a subject matter expert and/or to review and provide feedback on course design and facilitator materials specifically;
- Other duties as assigned.

Qualifications

Minimum requirements for the position are as follows:

- Bachelor's degree in social work or related field required; master's degree preferred;
- Certified GPS/MAPP or GPSII/MAPP Leader within New York State;
- Five (5) years of experience as a foster care Homefinder, Training Coordinator/Director, or Case Planner/Supervisor within a foster care provider agency program; or sufficient knowledge of the New York City child welfare system;
- Two (2) years of experience in providing child-welfare focused training;
- Experience in coaching or group facilitation;
- Strong presentation skills in verbal/written communication to present material to diverse audiences in a creative way;
- Demonstrates ability to utilize a variety of training delivery strategies and ability to manage group dynamics, ensuring participation from all attendees;
- Ability to communicate, network, and interact with, as well as support, effective partnerships with a broad range of internal and external individuals or agency representatives;
- Ability to work effectively as part of a team;
- Ability to carry out complex assignments and adapt to changing situations and priorities;
- Strong computer skills such as training modules and office software (i.e. Microsoft Office and PowerPoint).

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