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<b>Job Title</b>	Part-Time Child Welfare/Juvenile Justice Trainer
<b>PVN ID</b>	PS-1709-002092
<b>Category</b>	Instruction and Social Service
<b>Location</b>	CUNY SCHOOL OF PROFESSIONAL STUDIES
<b>Department</b>	CUNY School of Professional Studies
<b>Status</b>	Part Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	0.00
<b>Closing Date</b>	Nov 22, 2017 (Or Until Filled)

## General Description

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### About the CUNY School of Professional Studies

CUNY SPS provides online and on campus degree and certificate programs that meet the needs of adults who are looking for a seamless way to finish or transition into a bachelor's degree, earn a master's degree or certificate in a specialized field, advance in the workplace, or change careers.

Home to the first fully online degree programs at the City University of New York, CUNY SPS offers fully accredited online degree and certificate programs for students who want the flexibility and convenience of online education.

CUNY SPS is recruiting for Part-Time Child Welfare/Juvenile Justice Trainers to deliver instructor led training to child welfare and juvenile justice professionals at the NYC Administration for Children's Services (ACS). ACS has partnered with CUNY SPS to create a new professional development entity, the ACS Workforce Institute (ACS WI). The ACS WI delivered 82 classes to over 1,900 learners in its custom designed, state of the art classrooms in each of the 5 boroughs from March through June 2016. With the mission of "Keeping the Learners at the Center" facilitators will create the optimal learning environment and experience for participants throughout the course.

All programs are co-facilitated and will be delivered ACS instructional sites within the five boroughs. Program will be dedicated to the following topics with child welfare and child and family services: building engagement skills using motivational interviewing strategies and coaching processes and techniques, vicarious trauma, and safety and risk. Additionally, facilitators may have the opportunity to become involved with course enhancement post launch and potentially serve as subject matter experts on curriculum development teams for future learning programs.

**We are currently recruiting part-time training professionals with experience in or who have previously delivered professional development sessions on:**

- **safety and risk**
- **sexual abuse**
- **working with parents with cognitive limitations**

## Other Duties

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Reporting to the Deputy Director, Learning Operations, the Trainers will:

- Participate in train-the-trainer sessions to fully understand the goals of new learning programs, and the mechanics of effectively delivering simulations and action learning activities
- Deliver formal classroom training, which can include: formal classroom setting and virtual synchronous training;
- Travel to various training sites in all five boroughs;
- Coordinate the implementation of evaluation tools to gauge effectiveness of the learning programs and knowledge transfer;
- Participate in professional development sessions to improve platform and classroom management skills while applying the principles of adult learning methodology;
- Advise Deputy Director on potential enhancements to the learning program curriculum as well as learner materials designed to support enhanced employee performance back on the job; and
- Other duties as assigned

## Qualifications

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- A Bachelor's degree is required; graduate level coursework in the fields of Social Work, Psychology or related fields, a Master's degree in these fields is preferred;
- A minimum of five (5) years of professional experience in the field of child welfare and family services;
- A minimum of three (3) years of experience delivering learning programs in traditional in-person Instructor-Led Training (ILT) and/or virtual formats to adult learners;
- Experience designing and developing training materials, preferred;
- Excellent oral and written communication skills;
- Experience working on a diverse team, and with diverse constituencies.

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