



Job Title	CUNY CARES Project Evaluator
PVN ID	PH-2208-004985
Category	Managerial and Professional
Location	CUNY SCHOOL OF PUBLIC HEALTH & HEALTH POLICY

Department

Status	Full Time
Annual Salary	\$70,000.00 - \$80,000.00
Hour(s) a Week	35
Closing Date	Aug 21, 2024 (Or Until Filled)

General Description

CUNY Comprehensive Access to Resources for Essential Services (CUNY CARES) is a pilot program designed to demonstrate and evaluate a new approach to integrated, comprehensive, student-centered health and social services for 30,000 students attending CUNY's three Bronx campuses: Lehman, Bronx Community, and Hostos Community Colleges. Based on the results of this three year pilot program, successful elements will be extended to all 25 CUNY campuses.

The Position

The Project Evaluator will implement and provide overall direction to the evaluation of CUNY CARES. Located within the CUNY Offices of Student Affairs and co-sponsored by CUNY's Office of Academic Affairs and Healthy CUNY, a university-wide initiative based at the CUNY School of Public Health, CUNY CARES seeks to link students to health, mental health, food security, housing, and other essential services in order to improve their health and academic success. The project evaluator position is based at the CUNY Graduate School of Public Health and Health Policy.

Job Responsibilities

The Project Evaluator will be responsible for these tasks:

1. Oversee and direct a systemic assessment of CUNY CARES Demonstration Project that documents its progress and problems in implementation and evaluates its impact on student well-being and academic success.
2. Identify data and metrics already collected by CUNY programs(e.g., food pantries, resource centers, counseling centers) and create user-friendly databases that aggregate these data to monitor project outcomes.
3. With guidance from CUNY CARES faculty researchers and in consultation with the CUNY Office of Applied Research, Evaluation, and Data Analytics, design, implement and prepare reports on periodic surveys of CUNY students to assess relevant attitudes, behaviors, and service utilization.
4. Assist CUNY CARES staff and leadership to collect and summarize evidence needed to improve and

strengthen project activities and outcomes.

5. With guidance from CUNY CARES faculty researchers, analyze program and survey data.
6. Serve as evaluation liaison for CUNY CARES with CUNY Office of Applied Research, Evaluation, and Data Analytics.
7. Prepare user-friendly written, oral, scientific, and other reports on CUNY CARES accomplishments for policy makers, CUNY leaders, faculty, staff, CUNY CARES student advocates, and other students.
8. Serve as evaluation liaison and provide technical assistance support on evaluation for CUNY CARES community providers of health care, mental health, food security, and housing assistance.

CUNY CARES is led by the CUNY Vice-Chancellor for Student Affairs with additional technical support and guidance from the CUNY Dean for Health and Human Services and the faculty director of Healthy CUNY. The CUNY CARES project director and the faculty director of Healthy CUNY will supervise the evaluator. The position will be based at the CUNY School of Public Health with the expectation that the person will also spend time on the three Bronx campuses and at CUNY Central Office.

Closing Date: August 22, 2022 (Or Until Filled)

RF Benefits

Insurance: Health, dental, vision, and life insurance.

Time Off: 14 paid holidays, 15 days of annual leave, 4 personal days, 20 sick days.

Retirement: 8% employer contribution after 1 year of employment; employees are vested in the employer contribution after 3 years of employment; no employee contribution required.

CUNY Tuition Reimbursement: Reimbursement of credits for courses taken at any CUNY institution after 1 year of employment.

Other Benefits: Summer Fridays or Condensed Work-Week

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Please submit resume and a letter of interest no later than August 22nd or until the position is filled

Other Duties

Other duties, as assigned by the Healthy CUNY faculty director

Qualifications

Candidates should have a master's or doctoral degree in a health or human services, higher education, evaluation research or a related discipline; strong interpersonal, communications and problem-solving skills; and at least five years' experience evaluating complex health and human services programs for diverse populations. Experience with Qualtrics, Tableau, SPSS, R, and other programs for survey administration,

analysis, and reporting is expected. Knowledge of the CUNY system and experience working in low-income, immigrant, Black or Latinx communities is highly desirable. Candidates with significant experience in analysis of multiple sources of data, writing evaluation reports for decision-makers, and negotiating engagement of multiple constituencies in evaluation activities are preferred.

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Please submit resumes and a letter of interest no later than August 22nd or until the position is filled. Letter should describe your qualifications and interest in this position. Candidates will be required to show proof of being fully vaccinated against COVID-19 upon commencing employment.