
Job Title	Junior Research Assistant
PVN ID	PH-1707-001959
Category	Research
Location	CUNY SCHOOL OF PUBLIC HEALTH & HEALTH POLICY
Department	ISPH
Status	Part Time
Salary	Depends on qualifications
Hour(s) a Week	0.00
Closing Date	Sep 27, 2017 (Or Until Filled)

General Description

Junior Research Assistant Position

LaGuardia Community College and the CUNY School of Public Health and Health Policy

Study: PrEP Uptake among Black Women

LaGuardia Community College, in collaboration with the CUNY School of Public Health, is hiring a **Research Assistant (RA)** with experience doing sexual health research with women of color.

Position Description: The Research Assistant will be working for 9 months, on an interdisciplinary, qualitative research study, which aims to determine barriers to Pre-Exposure Prophylaxis (PrEP) uptake among black women. RAs will perform simple to moderately complex research and analytic activities as part of a research team or working individually, that is, the work occurs under various degrees of supervision.

Part time or full time position available.

Other Duties

- Assist in the IRB approval process, as well as with any additional amendments;
- Implement the participant recruitment plan including community-based outreach;
- Screen and enroll participants;
- Take qualitative notes during focus groups;
- Review study transcripts for quality assurance;

- Perform tasks related to qualitative data collection;
- Code transcripts and participate in team meetings to ensure coding fidelity;
- Follow study protocols and accurately document research findings for gathering qualitative and quantitative data;
- Keep accurate, well-organized records;
- Ability to handle multiple tasks at a given time;
- Maintain confidentiality as required by the project or as directed by supervisors;
- Assist in literature reviews for papers or presentations;
- Perform other duties as assigned;

Qualifications

- Undergraduate or masters-level degree in a relevant area to the proposed study (public health, psychology, sociology etc.); Candidates with some college education will also be considered.
- 1 year research assistant experience in closely related field

Other Requirements:

- Fundamental understanding of qualitative research methodology;
- Background in sexual health research with women of color;
- Experience with NVIVO (preferred);
- Strong communication (written, oral) skills, friendly demeanor, and ability to communicate with research staff and research participants;
- Familiarity with Qualtrics and Access Database management (preferred);
- Bilingual applicants (Spanish and English) strongly encouraged to apply.

Compensation: Commensurate with experience.

Benefits: Full-time employees have access to range of benefits including health, vision, dental, retirement, paid sick leave and paid vacation. Part-time employees accrue benefits including paid sick leave and vacation.

To apply: Please submit a cover letter and resume when applying to this posting. CUNY is an equal opportunity employer.