

Job Title	Academic Tutor/Student Advocate
PVN ID	ME-2310-005893
Category	Instruction and Social Service
Location	MEDGAR EVERS COLLEGE
Department	MEC Liberty Partnerships Program
Status	Part Time
Hourly Rate	\$15.00-\$15.00
Hour(s) a Week	6.00-19.00
Closing Date	Dec 04, 2023 (Or Until Filled)

General Description

Part Time Tutor/Student Advocate— Liberty Partnerships Program

CUNY Medgar Evers College is seeking to fill the position of Tutor/Student Advocate in the Liberty Partnerships Program. The Tutor/Student Advocate will assist the Director in implementing the Liberty Partnerships Program day school program designed to promote successful graduation, college readiness and career development among high school students. The Tutor/Student Advocate for the Liberty Partnerships Program reports to the LPP Director. This is a part-time, grant-funded position.

A Tutor will work alongside the MEC LPP Team to support scholars with completing all required work for the school semester or year. MEC LPP Tutors will also be responsible for the following:

- Help students learn and understand new concepts and complete assignment in any and or all of the following subjects: High School Mathematics, Science and or English
- Prepare plans to help scholars stay on track with their work
- Follow up with classroom teacher to ensure scholar has completed school work
- Push into classrooms to support teachers in the facilitation of their lessons
- Help scholars in completing all projects and assignments
- Co-facilitate LPP workshops when needed
- Collect student data

Other Duties

- Complete other LPP tasks as needed

Qualifications

- College background preferred but not required
- Experience or willingness to work with disadvantaged youth
- Ability to demonstrate strong knowledge in specific academic subjects
- Experience in working with youth