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<b>Job Title</b>	Program Director, Cornerstone
<b>PVN ID</b>	ME-2010-003752
<b>Category</b>	Managerial and Professional
<b>Location</b>	MEDGAR EVERS COLLEGE
<b>Department</b>	School of Professional and Community Dev
<b>Status</b>	Full Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Apr 29, 2022 (Or Until Filled)

## General Description

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The Program Director is responsible for the effective and successful management of the overall program/center. The Program Director directs the project and ensures that activities are conducted in full compliance with the specifications of the City of New York Department of Youth and Community Development (DYCD) and provides detailed guidance and leadership to the Medgar Evers College Cornerstone center staff. Program Director serves as the liaison between the Medgar Evers College School of Professional and Community Development (SPCD); DYCD; school-age participants and their parents and oversees the day-to-day supervision and operation of the program, located in New York City Housing Authority (NYCHA) community centers.

## Other Duties

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## Qualifications

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The Program Director must have at least a bachelor's degree in Early Childhood Education or a related field,

and/or a minimum of five years experience working with children and experience working in a supervisory position. A master's degree in education or related field is preferred and excellent interpersonal and communication skills. SACC credentialing is required for this position. The Program Director must have excellent computer skills and have the ability to conduct workshops, to write curricula, and to schedule activities. Program Director must have the ability to accept guidance and supervision from command structure and must be able to work in the evenings and on Saturdays. The Program Director must also be knowledgeable of the Cornerstone community.