
Job Title	Director, Student Health Services
PVN ID	LE-2111-004366
Category	Managerial and Professional
Location	LEHMAN COLLEGE
Department	Division of Student Affairs
Status	Full Time
Salary	Depends on qualifications
Hour(s) a Week	35
Closing Date	Jan 05, 2022 (Or Until Filled)

General Description

As the clinical leader of the health services team, the Director of the Student Health Center will share in efforts to articulate the mission, vision and goals of a responsive student health program at Lehman College. The Director will provide direct healthcare services, while providing confident clinical leadership to a well-established, highly-regarded, and strongly supported campus health program with experienced and student-oriented healthcare practitioners.

As a member of the Student Affairs Leadership Team (SALT), the Director of the Student Health Center is responsible for the leadership, planning, oversight and delivery of medical health and wellness care, which includes programs offered to a community of more than 15,000 undergraduate, graduate and professional students.

Other Duties

Responsibilities include but are not limited to:

- Direct Student Health Center (SHC) administrative operations, and establish, review, and update policies and procedures to support staff and student needs.
- Supervise and manage direct reports including health care providers and SHS staff.
- Track, analyze, advise, consult, and implement new/updated public health guidelines in coordination with CUNY, other members of the Health Services/Student Affairs team, and other campus stakeholders, as necessary. Continuously monitor the College's preparedness activities, protocols, and responses to the ever-changing COVID conditions.

Clinical Responsibilities:

- Designate thirty percent (30%) of available time to the provision of direct clinical care.
- Formulate, implement, and evaluate plans of care utilizing sound clinical judgment, based on assessments

of physical, psychological, emotional and environmental needs of student patients.

- Emphasize and model activity consistent with a culture of high-quality service and best practices, as well as serve as a consulting resource and facilitate referral to outside collaborative care providers and specialists as appropriate.
- Build upon existing integrated models of care, including those associated with mental health and educational initiatives. Provide continuity of care.

Administrative Responsibilities:

- Engage in collaborative establishment of budget priorities and budget administration.
- Conduct annual and programmatic assessments.
- Represent the Student Health Center as a visible spokesperson, engage with colleagues throughout the university in order to identify and respond to the needs of students and advocate for student health and wellness on campus.
- Provide strategic management of resources to optimize availability and access to services, including effective engagement of healthcare team members in a manner that promotes professional knowledge, skill development and diversity, while continuously seeking to improve program outcomes.
- Establish and maintain close partnerships with other offices within the Division of Student Affairs as well as with faculty and other areas within the university to address practices related to illness prevention, health care, emergency management, environmental issues, public health and regulatory requirements.

Operations and Compliance:

- Oversee the daily operation and maintenance of the Student Health Center. Ensuring compliance with NYS medical standards. Maintain licensures including but not limited to: CLIA-waived, DEA, Citywide Immunization Registry.
- Maintain documentation of per diem clinical staff malpractice insurance, BLS certification, NYS licensure and national certification.
- Maintain all medical equipment to standards.
- Ensure University compliance with all state and federal regulations governing health care delivery and assure timely assessment and filing of all regulatory documents. Such as:
 - Maintain licensures including but not limited to: CLIA-waived, DEA, Citywide Immunization Registry.
 - Maintain documentation of per diem clinical staff malpractice insurance, BLS certification, NYS licensure and national certification.
 - Maintain compliance with Public Health Laws 2165 and 2167 (MMR and Meningitis) and complete all immunization-related reporting.
- Other duties as assigned.

Qualifications

Qualifications:

- Graduate of a PA BS/MS program or NP BSN/MS from an appropriate accredited school.
- Active, current NYS license.
- Active, current national certification.

- Administrative management experience in ambulatory health care setting, preferably in college health.
- Current maintenance of continued medical education accreditation.
- BLS and AED certifications.
- At least 5-7 years' clinical experience working with young adults, preferably in college health or relevant specialty.
- Demonstrated supervisory and management experience in health care services and administration, including the design, development, and direction of health-related programs and services and responsibility for quality of health care practice and outreach, fiscal management, budget development, and contractor/vendor relationships.
- Understanding of and appreciation for university individual, community and public health issues.
- Demonstrate a commitment to the integration of health, wellness, and counseling services and a deep affinity and commitment to working closely with students and supporting a diverse student community.
- Possess knowledge of local and national issues, trends, and best practice standards in primary health care, college health, health insurance, and managed care.
- Has excellent interpersonal skills and the ability to work effectively as both a team leader and team member.
- Demonstrates effective verbal and written communication skills and a strong knowledge of electronic information systems for practice management and production of outcome reports.
- Willingness to be actively engaged in student affairs and college health professional activities and organizations, such as NASPA and ACHA.

COMPENSATION AND BENEFITS

Salary commensurate with experience.

This is a benefits eligible position with a comprehensive benefits package.

Please include a cover letter, resume/CV and 3 references