

Job Title	Social Worker
PVN ID	LE-2108-004183
Category	Instruction and Social Service
Location	LEHMAN COLLEGE
Department	
Status	Full Time
Annual Salary	\$60,000.00 - \$65,000.00
Hour(s) a Week	35
Closing Date	Oct 19, 2021 (Or Until Filled)

General Description

Lehman College provides a college education to students, the majority of whom reside in the Bronx. In response to the impact that COVID has had on this population, the College is implementing a program (called the Step Up Program) for incoming first-year students that address their academic, social, and emotional needs.

This program is multidisciplinary in that it involves social and emotional support, enhanced academic support, additional advising resources, and faculty development focused on the needs of students whose school experiences were dramatically impacted by the pandemic.

The program builds on and expands the existing first-year programs at Lehman. Two social works will be part of the first-year team, focused on various initiatives, including working with students to obtain assistance with food and housing insecurity and related issues and meeting with groups of first-year students.

They will also work with faculty to develop their understanding of the needs of these students. Additionally, they will provide supervision to Lehman MSW students working with the students. As part of the first-year team, they will monitor the first-year experience and develop programs that promote student success.

Other Duties

- Track learners and manage course session attendance information, including registration, lateness and absenteeism, within DSS's Learning Management System (LMS).
- Assist in the creation, implementation, and management of a robust training schedule, including the delivery of Virtual Instructor Led Training (VILT), webinars, eLearning, in-classroom and blended training throughout NYC boroughs.
- Prepare regular reports.
- Responsible for materials preparation and distribution.

- Perform work both onsite and remotely as needed.
- Other duties as assigned.

Qualifications

- Master's degree in Social Work and New York State license (LMSW).
- Experience working with young adults or college students.
- Proven ability to organize diverse activities and manage multiple projects at once, observing schedules and project policies.
- Ability to keep accurate records.
- Knowledge of internet-based software programs: Zoom, LMS, Webex, etc. used in virtual courses and webinars. Ability to communicate effectively individually and with groups, orally and in writing.
- Excellent analytical, critical thinking and problem-solving skills with attention to detail.
- Ability to work independently and collaboratively in a student success focused environment.
- Knowledge of Trauma Informed content or experience in Social Work, Psychology or related fields.
- Knowledge of government operations, human services, and/or young adult and college student focused programs (e.g. those for students exiting foster care or with criminal justice impacted families).
- Experience facilitating workshops/groups and working with students.
- Willingness and ability to supervise MSW students.

Only candidates with an LMSW will be considered