

---

Job Title	Tutor (Embedded Tutor)
PVN ID	LE-2002-003543
Category	Instruction and Social Service
Location	LEHMAN COLLEGE
Department	School of Natural and Social Sciences/Pa
Status	Part Time
Hourly Rate	\$15.00-\$15.00
Hour(s) a Week	2.00-10.00
Closing Date	Apr 24, 2020 (Or Until Filled)

## General Description

---

Lehman College is seeking Academic Tutors (embedded tutors) for a recently awarded 5-year grant: ***Pathways to Student STEM Success (PTS<sup>3</sup>): Using High Impact Practices to Improve STEM Enrollment, Retention, Transfer and Graduation***. The Academic Tutors would assist our STEM students in the areas of biology, chemistry and physics. The candidate would be embedded in the classroom. The successful candidate would also hold office hours when necessary for individual tutoring sessions.

### About the Pathways to Student STEM Success Program (PTS<sup>3</sup>)

Pathways to Student STEM Success (PTS<sup>3</sup>) is a coherent and collaborative program that will engage senior and community college students in activities designed to build their social and cultural capital through: intensive advisement; master of academic content and skills; and participation in STEM activities that are central to STEM interest, efficacy, and success. PTS<sup>3</sup> will also address administrative barriers that plague transfer students through joint planning and collaborative implementation with Bronx Community College (BCC) and Hostos Community College (HCC).

## Other Duties

---

- Work closely with the classroom professor
- Provide content and skill development to all students
- Create a tutoring schedule convenient to both the professor and the student
- Maintain accurate and up-to-date records of each tutoring session
- Maintain confidentiality of all student information shared during each session
- Ensure students grasp key concepts for assignments and exams.
- Provide office hours when necessary

## Qualifications

---

- Must be a current Lehman College student
- Have a minimum GPA of 3.0
- Knowledge of Biology, Chemistry and/or Physics
- Prior coursework completed in Biology, Chemistry and/or Physics
- Have a flexible work schedule