

Job Title	Senior Lab Technician (Cybercrime Investigations Laboratory)
PVN ID	JJ-2412-006632
Category	Research
Location	JOHN JAY COLLEGE OF CRIMINAL JUSTICE
Department	Center for Cybercrime Studies
Status	Full Time
Annual Salary	\$87,000.00 - \$92,000.00
Hour(s) a Week	35
Closing Date	Feb 20, 2025 (Or Until Filled)

General Description

The Center for Cybercrime Studies leads, coordinates, catalyzes, and produces cutting-edge, multidisciplinary research on cybercrime and develops evidence-based solutions to counter cybercrime. The Center draws on cross-disciplinary expertise to: 1) conduct innovative and collaborative research on cybercrime; 2) inform policies and practices designed to investigate, respond to, mitigate, and prevent cybercrime; and 3) assist national and international public and private sectors in recognizing the changing cybercrime risk landscape, detecting cybersecurity vulnerabilities, and identifying the methods used by cybercriminals to adapt to and evade law enforcement and cybersecurity measures.

The Center is building a Cybercrime Investigations Laboratory and Research Facility (hereafter lab). A Senior Lab Technician will be hired to manage and assist the Director of the Center for Cybercrime Studies in this effort.

The Senior Lab Technician will:

- Install, configure, modify, troubleshoot, and update computer/network equipment, hardware, and software at the lab.
- Manage and coordinate day-to-day operations of the lab.
- Maintain the equipment, software, and other items in the lab.
- Manage and provide technical assistance for courses, trainings, and research conducted in the lab.
- Train and supervise research/lab assistants.
- Train and assist research faculty and research associates.

Other Duties

- Manage and coordinate lab use and use of associated devices.
- Document lab activities.

- Create biannual reports of lab activities.
- Assist with purchasing of equipment, software, supplies, and other lab items.
- Perform other related duties as assigned.

Qualifications

Minimum Qualifications

- Bachelor's degree in related field of study.
- At least three years of relevant work experience.
- Experience in systems administration on a variety of OS platforms.
- Experience in enterprise networking and security processes.

Preferred Qualifications

- Lab and/or project management experience.
- Experience working with Windows, Linux, and Mac OS.
- Networking equipment (particularly Cisco and/or UniFi) installation, configuration, and maintenance.
- Digital forensics knowledge and/or experience.
- Cybercrime investigation knowledge and/or experience.

Core Competencies

- Ability to work and collaborate with staff, associates, and internal and external partners.
- Effective written, oral, and interpersonal communication skills.
- Excellent organizational skills and the ability to multi-task.
- Ability to prioritize competing work.