

Job Title	Tutor
PVN ID	JJ-1810-002770
Category	Instruction and Social Service
Location	JOHN JAY COLLEGE OF CRIMINAL JUSTICE
Department	Upward Bound
Status	Part Time
Hourly Rate	\$15.00
Hour(s) a Week	12.00
Closing Date	Dec 11, 2018 (Or Until Filled)

General Description

The Upward Bound Program is designed to identify youth with the potential for education at the post-secondary level. Encourage qualified individuals to complete high school and enroll in a post-secondary institution of their choice. The program will provide individuals/group counseling, advisement and technical assistance from 9th - 12th grade in career exploration; education planning; college entrance examinations preparations; admission and financial aid procedures; tutoring; cultural and motivational development and guidance on secondary school re-entry or entry to other programs.

Other Duties

Under the Curriculum Coordinator/Counselor supervision, tutors will work with students to improve their academic aptitude by providing academic tutoring in groups as well as individually. Tutoring will take place during the weekdays, after school from 3:00 PM-6:00 PM, Tuesday through Thursday. The Program also offers some tutoring on Saturday from 10:00 AM to 2:00 PM.

Qualifications

Applicants must be in good standing academically with a G.P.A. of 3.0 or better in the subject they are planning to Tutor.

Subjects are: Mathematics (Algebra, Geometry Trigonometry, and Calculus)

English

History

Must be able to tutor at least two of these subjects and provide a school transcript.

Position will begin immediately. Academic program begins October 2018 through June 2019.