

Job Title	Industry Employment Specialist
PVN ID	HC-2411-006589
Category	Instruction and Social Service
Location	HUNTER COLLEGE
Department	Economics
Status	Full Time
Annual Salary	\$93,134.00 - \$99,532.00
Hour(s) a Week	35
Closing Date	Jan 25, 2025 (Or Until Filled)

General Description

Hunter College and the Office of Careers & Industry Partnerships (OCIP) at the City University of New York seeks Industry and Employer Engagement Specialists to identify career opportunities and grow hiring pipelines for CUNY students and graduates.

Specialists will engage with employers in defining workforce needs, identifying hiring challenges and opportunities, specifying skills and proficiencies needed to fill available roles, and exploring partnerships to help grow New York's emerging industries.

The Hunter Economics major is analytically and quantitatively focused; as such, it provides a solid and valuable foundation for business, finance and market research positions across a variety of industry sectors from finance and banking and economic consulting to healthcare organizations and government agencies. Outstanding careers for Economics majors include job titles such as financial analyst, economic consultant, data analyst, actuary and market research analyst.

Build a Community:

- Secure partnerships with employers offering paid internship, clinical placement, and full-time job opportunities to students with target majors
- Continuously cultivate and grow employer relationships
- Share employment opportunities and, where appropriate, refer qualified students to employers for specific roles.

Establish a Peer Network:

- Coordinate with other industry specialists, campus career offices and CUNY leadership to maximize industry partnerships benefiting the campus and to learn about student and employer needs.

Create Pathways:

- Secure paid internships and full-time job offers within target majors for our newest graduates.

Communicate and Improve:

- Share knowledge with faculty, advisors, and the broader campus to encourage alignment with in-demand skills
- Participate in CUNY-wide training and events and utilize common tools deployed across the initiative.

Other Duties

- Other duties as assigned.

Qualifications

The minimum requirements for this position are a Bachelor's degree and four years of professional work experience.

Ideally, candidates will have one or more of the following:

- Experience in career services or economic or workforce development
- Experience with community and business outreach, ideally in implementing talent acquisition, outreach strategies, and business development
- Understanding of business and recruitment and hiring practices in key sectors of the NYC economy (e.g., tech, healthcare, green energy).