

<b>Job Title</b>	Social Work Navigator
<b>PVN ID</b>	HC-1902-002943
<b>Category</b>	Instruction and Social Service
<b>Location</b>	HUNTER COLLEGE
<b>Department</b>	Social Work
<b>Status</b>	Full Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Apr 08, 2019 (Or Until Filled)

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## General Description

As part of its Criminal Justice Investment Initiative, the Manhattan District Attorney's Office (DANY) is making investments to ensure that people receive services to support positive outcomes and prevent any future contact with law enforcement. The Community Navigator program at the Silberman School of Social Work at Hunter College, located in East Harlem, will develop a network of community navigators—trained peers and social workers—to help individuals locate, connect, engage, and stay involved with the services they need to meet and achieve their goals. Navigators will be mobile and serve as the bridge to guide individuals across different systems, city agencies, and organizations.

The Hunter College Silberman School of Social Work seeks one (1) full-time Social Worker who will be responsible for direct supervision of Community Navigators and ensuring services are delivered in an effective and coordinated fashion.

The Community Navigator Program will serve:

- Youth and young adults, ages 14 to 24 years old and family members who are disconnected from services
- Target population may include youth and young adults: at risk of involvement with the justice system; youth and young adults already involved in the justice system; victims of crime, including those from high-risk/high-need groups that are often underserved, such as immigrants, LGBTQ individuals, people with disabilities, people who are hard of hearing or Deaf, as well as victims of domestic violence, human trafficking (labor and sex), sexual assault, and hate crimes; Individuals returning to neighborhoods from jail/prison (including adults and young adults); Individuals who have had frequent involvement with the justice system

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## Other Duties



Reporting to the Senior Social Worker, the Social Work Navigator will be responsible for the direct supervision and support of a team of Community Navigators and will focus on performing the following duties:

- Oversight and management of eight community navigators who help clients connect to resources and sustain a full range of community supports
- Meet weekly with Community Navigators; daily check in with navigator staff
- Provide weekly supervision sessions with community navigators; review case notes on a bi-weekly basis
- Assessments for the purpose of case management
- Assist community navigators with referrals for screening and diagnosis, when necessary
- Provide training to community navigators on a variety of topics including, but not limited to, mental health, trauma, domestic violence, engagement and crisis management
- Maintain relationships with community organizations to facilitate referrals and care coordination
- On-call availability for immediate or complex/intensive service needs of clients
- Oversight of care coordination with city agency- and community-based services, including health, criminal justice, domestic violence, and immigration services
- Conduct community outreach and attend community meetings and events, as needed
- Support the Project Director with day-to-day program operations and administration to further project goals
- Participate in internal and external meetings as needed
- Consult with clients, other social workers, case managers, and Community Navigators, when clinical or other program concerns arise
- Observe confidentiality, privacy, and dignity of each client
- Stay current with and adhere to all licensing requirements of the National Association of Social Workers (NASW) and observe NASW Code of Ethics
- Responsibilities and duties are subject to changes based on grant specific requisites

## Qualifications

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### Qualifications

- MSW from an accredited school of Social Work, LMSW/LCSW preferred
- Excellent written and verbal communication and organizational skills
- At least three years of experience including providing services to at-risk populations
- Knowledge of city agency resources/programs and community-based service providers
- Ability to successfully complete any training required for the position
- Ability to complete required documentation including service notes and incident reports

### PREFERENCES:

- Knowledge of and familiarity with East Harlem and city-wide agency and community resources
- Bi-lingual and able to conduct client sessions in English plus another language. Spanish, French, and Chinese speaking individuals are encouraged to apply

### Work Environment

- Work schedule includes some evenings and weekends



- Work is performed in various settings (community, partnering agencies, etc.)
- Local travel is required

**All Community Navigators Program staff will be employees of the Research Foundation of City University of New York.**