

Job Title	Practice Instructor
PVN ID	HC-1805-002489
Category	Instruction and Social Service
Location	HUNTER COLLEGE
Department	Social Work
Status	Full Time
Annual Salary	\$75,000.00 - \$75,000.00
Hour(s) a Week	35
Closing Date	Jul 03, 2018 (Or Until Filled)

General Description

The National Center for Child Welfare Excellence, Silberman School of Social Work at Hunter College through an exciting new partnership with New York City Administration for Children Services (ACS) will develop, implement and evaluate transfer of learning strategies for the ACS Workforce Institute. The ACS Workforce Institute (WI) is a state-of-the-art professional development institute that strengthens skills and provides support to child welfare and juvenile justice frontline staff as they strengthen and support New York City's families and children. Through partnership with the City University of New York (CUNY), the ACS Workforce Institute offers professional learning initiatives that move beyond the classroom to enhance skill development for new and seasoned ACS and provider agency staff. Through the Silberman School of Social Work and ACS partnership, the Practice Instructor will join a dynamic team responsible for launching the new Supporting Knowledge into Practice (SKIP) initiative.

The Practice Instructor will work closely with the Practice Instructor Supervisor at ACS's James Satterwhite Academy and the SKIP Senior Implementation and Evaluation Manager. The Practice Instructor will be responsible for supporting the on-the-job learning of newly hired Child Protective Specialists (CPS) as they navigate their initial core training period. By providing new CPS with a set of structured experiences and activities, both in the borough CPS offices and in groups led by the Practice Instructor, their role is to reinforce what CPS are learning in the classroom and support them in translating that knowledge and skill into practice.

Practice Instructors will also play an important role in providing feedback on learners' strengths and areas for improvement, to make their transition to the borough offices as seamless as possible and to identify developmental needs early on.

The new hire will be stationed at ACS's James Satterwhite Academy in Manhattan, but will also be expected to regularly travel to the DCP borough offices (located in all five boroughs) as part of their role.

Other Duties

Responsibilities of this position include:

- Provide the tools, support, and structure needed to ensure that borough-based on-the-job learning experiences are maximally effective in helping new CPS staff translate knowledge into practice during their initial training period
- Coordinate and lead on-the-job learning sessions with groups of new CPS staff, which will entail implementing a program of structured activities designed to support new CPS's transfer of knowledge into practice in a low-risk, supportive, and coaching-focused environment
- Attend CPS core training along with new CPS staff to provide support, as directed, to in-classroom trainers/simulation leaders
- Coordinate with trainers/simulation leaders, borough Staff Development Coordinators and borough Training Unit staff to ensure appropriate support for new CPS staff during their initial training period and to facilitate their successful transition to the borough offices
- Assess learners' strengths and areas for improvement on an ongoing basis, providing strengths-based feedback to learners to support their development and growth
- Other duties as assigned

Qualifications

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- Master's Degree in Social Work, Counseling, Psychology, or related field
- A minimum of 2 years of public and/or private agency experience working within child welfare
- A minimum of 2 years of supervisory experience in a social service setting
- Preference for candidates who have experience using coaching in group or individual settings
- Sensitivity and experience working with diverse cultural and linguistic populations
- Ability to travel between DCP program locations in the five boroughs of NYC

Preferred Skills:

The preferred candidate should possess excellent written and oral communication skills, with the ability to effectively speak in and facilitate groups; excellent interpersonal skills, with the ability to work with diverse groups of people; strong working knowledge of the coach approach; ability to positively engage with partners in various levels of hierarchy; ability to work as part of a team, as well as independently, to achieve necessary results; capability to prioritize tasks and manage multiple projects at one time; and strong organizational skills and attention to detail. A commitment to a collegial workplace is required.

Hours: 35 hours/week (daily schedule 9am-5pm, with occasional evening hours required).