

<b>Job Title</b>	Research Assitant
<b>PVN ID</b>	HC-1711-002190
<b>Category</b>	Research
<b>Location</b>	HUNTER COLLEGE
<b>Department</b>	
<b>Status</b>	Full Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Jan 13, 2018 (Or Until Filled)

## General Description

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The Center for HIV/AIDS Educational Studies and Training (CHEST) of Hunter College of the City University of New York (CUNY), is hiring for a full-time Research Assistant (RA). CHEST is an internationally recognized multidisciplinary research center which blends academic and community-based work focused on sexual health, HIV/AIDS, LGBT issues, and substance use.

The Research Assistant performs simple to moderately complex research and analytic activities as part of a research team or working individually and works under various degrees of supervision. The CHEST Research Assistant typically

- Assists in gathering of information for research and reports;
- Performs tasks related to qualitative and quantitative data collection;
- Develops protocols and accurately documents research findings for gathering qualitative and quantitative data;
- Keeps accurate, well-organized records;
- Handles multiple assignments of complexity;
- Codes data, as well as performs data entry;
- Performs other duties as assigned;
- Maintains confidentiality as required by the project or as directed by supervisors;

## Other Duties

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- Assists other research staff in coordinating projects;
- Assists in literature reviews for papers authored by CHEST staff;
- Assists in training new employees in routine processes.

## Qualifications

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### **Requirements:**

- BA/BS in social or behavioral sciences required;
- Research assistant experience in closely applicable research.

### **Responsibilities:**

#### **Core Competencies:**

- Research methodology and an understanding of psychosocial research design and measures;
- Background in HIV/AIDS research, emerging adulthood issues, and alcohol/drug use issues;
- Ability to operate in the computer/statistical environment of the research project;
- Ability to take direction and work as part of a team as well as independently;
- Ability to comprehend and act on assignments of varying complexity;
- Ability to communicate effectively with other researchers, with supervisors, and with any human subjects in the study;
- Ability to make clear, accurate observations in writing and orally;
- Ability to use effectively all basic research equipment and devices standard to the field;
- Ability to work cooperatively with other researchers and with students;
- Bilingual applicants (Spanish and English) strongly encouraged to apply.

CHEST is an equal opportunity employer. Transgender, gender non-conforming people, people of color and individuals with experience within diverse LGBTQ and HIV-affected communities are encouraged to apply.

Select "Apply" and please include a cover letter that clearly delineates experience and interest in HIV/AIDS.