
Job Title	Garden and Nutrition Coordinator
PVN ID	HC-1709-002089
Category	Instruction and Social Service
Location	HUNTER COLLEGE
Department	Liberty Partnership Program
Status	Part Time
Salary	Depends on qualifications
Hour(s) a Week	16.00-19.00
Closing Date	Nov 21, 2017 (Or Until Filled)

General Description

The Liberty Partnerships Program is a New York State Grant Funded initiative and is comprised of approximately 44 programs across the State that link colleges/universities with middle/high schools in order to provide comprehensive stay in school programming to at-risk youth. The Hunter College Liberty Partnerships Program (HCLPP) provides services to High School students at two Manhattan High Schools. As part of this programming, HCLPP funds and maintains an on-site garden, promoting student involvement and providing enrichment and educational activities.

Other Duties

A Garden and Nutrition Coordinator is needed to coordinate and manage a community garden at Harlem Renaissance High School. The Coordinator will be responsible for maintaining a garden and greenhouse, and providing outreach to High School students at both sites served by HCLPP. The coordinator will also develop and lead projects, classes and workshops.

Typical responsibilities include:

- Recruit and support students to participate in building and maintaining the garden and greenhouse throughout the school year
- Coordinate and lead workshops and groups promoting urban gardening, nutrition and recycling projects.
- Create healthy meals and nutrition information using produce from the garden, and provide outreach and education around nutrition
- Plan and lead groups and classes supporting and promoting environmentally responsible practices, including recycling
- Coordinate with on-site LMSW "Program Coordinators" to identify additional needs and possible new

programming

- Collaborate with community providers to conduct field trips and site visits
- Maintain the garden and hydroponics utilizing greenhouse throughout the year, planning and tracking expenses
- Track and report on student involvement and success, and identify needs and strengths

The ideal candidate for the position must possess both skills in planting and maintaining a garden and greenhouse in an urban environment, and has an interest and skill in working with at-risk youth. This is a great opportunity for someone who is passionate about youth empowerment and service, and wants to be part of an organization that shares those values.

Qualifications

- Experience and knowledge in urban gardening, healthy nutrition, and recycling
- Ability to maintain an organic garden, utilizing both garden plots and a hydroponics system in an on-site greenhouse
- School-based collaborative experience and ability to work as an outside provider in a host setting
- Ability to work as a team and collaborate with stakeholders and other community-based organizations
- Skills in outreach to youth and ability to develop engaging programming
- Must be flexible, have strong interpersonal skills, be self-motivated and a team player
- Experience supervising volunteers promoting cooperation and team building
- Diplomacy and ability to work with a variety of personalities
- Knowledge of New York City Public High Schools preferred

Hours per week: 19 hours per week, from 12:00pm until 4:30pm or 5:00pm

Salary: Contingent on experience.

Start Date: Search will remain open until position is filled.

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