Job Title	Senior Research Associate
PVN ID	GS-1904-003035
Category	Research
Location	The GRADUATE CENTER
Department	NYCLMIS
Status	Part Time
Salary	Depends on qualifications
Hour(s) a Week	0.00-19.00
Closing Date	Jun 08, 2019 (Or Until Filled)

General Description

About US

The New York City Labor Market Information Service (NYCLMIS), housed at the Center for Urban Research at the CUNY Graduate Center, seeks a part-time Senior Research Associate to join a team of researchers and consultants specialized in labor market data and workforce development topics. The heart of our work is researching and advocating for the best-practices and strategies that improve opportunities for those at the bottom half of the economic ladder. We work with the institutions, organizations, and programs who share in this goal to harness labor market information for maximum impact. Visit our website to learn more: www.gc.cuny.edu/lmis.

Position Description

With supervision and support from the NYCLMIS director and fellow senior staff, the Senior Research Associate will lead and support multiple research projects - particularly, by making expert use of labor market and economic data sources.

Other Duties

- Work with partners and clients to determine research question(s) and design, project timeline, and project deliverables
- Interpret and summarize findings and producing data visualizations
- Supervise and/ or conduct data collection, including:
  - Survey implementation
  - Accessing economic, labor market, and labor force secondary data sets
  - Semi-structured interviews/focus groups with industry stakeholders
- Write reports and briefs

- Present research findings to clients and end users
- Lead labor market information trainings
- Participate in other research and technical assistance activities as needed

Qualifications

Required

- Master's degree and at least 4 years professional experience in a related position (experience may be substituted for additional education)
- Strong quantitative skills including cleaning, managing, and analyzing data
  - Proficient in at least one statistical analysis software package (STATA, R, SAS, SPSS)
  - Experience using a variety of publicly available labor market and economic data sources, e.g. the American Community Survey, the Quarterly Census of Employment and Wages, and data published by the New York State Department of Labor
- Ability to communicate research findings clearly to diverse audiences, including developing charts and figures and drafting corresponding narrative
- Experience with qualitative and quantitative data collection methods and standard practices
- Proven track record of collaboration, flexibility, and responsiveness to deadlines with both colleagues and external partners

Preferred

- Well-developed qualitative and/or mixed method research skills
  - Proficient in at least one qualitative analysis software package (NVIVO, Atlas.ti, Dedoose)
  - Experience working on qualitative analysis teams of two or more researchers, conducting content and thematic analyses, and developing interview topic guides
- Familiarity with – or interest in –workforce development policies and programs
- Experience working within a client-centered, team- and project-based environment