
Job Title	Spanish Teacher
PVN ID	BX-1708-002040
Category	Instruction and Social Service
Location	BRONX C. C.
Department	Upward Bound
Status	Part Time
Hourly Rate	\$35.00-\$35.00
Hour(s) a Week	4.00
Closing Date	Oct 10, 2017 (Or Until Filled)

General Description

The Upward Bound and the Upward Bound Math and Science Program is designed to identify youths with the potential for education at the post-secondary level. Encourage qualified individuals to complete high school and enroll in a post- secondary institution of their choice. The program provides individual/group counseling, advisement and technical assistance from 9th - 12th grade in career exploration; education planning; college entrance examinations preparation; admission and financial aid procedures; tutoring; cultural and motivational development and guidance on secondary school re-entry to other programs. The academic program will take place at Bronx Community College.

Spanish teacher will work from 10:00 am - 2:00 pm from October, 2017 - May, 2018 (21 Saturdays 4 hours per week)

Other Duties

The Spanish teacher is required to teach beginning, intermediated and advance. Must teach different parts of speech, sentence fragments, sentence structure, subject/verb agreement, proper nouns and pronouns, joining ideas together, building vocabulary skills, and reading novels to write a research paper.

Also must:

- **Devote 4 hours every Saturday from October - May (21 Saturdays) - Part time position**
- **Prepare lesson plans and instructional materials.**
- **Prepare Pre and Post exams.**
- **Prepare and submit weekly progress and attendance reports**
- **Conduct evaluation of student's progress.**
- **Work closely with the Upward Bound counseling and tutoring staff**
- **Must be able to develop individual remediation plans and work with students individually and in groups**

Qualifications

- Spanish teacher must have a New York State Certification in Spanish (9th - 12th grade)**
- **Two or three years of experience in an educational training program or in a target high school.**
- **Must have knowledge of problems and interests of disadvantaged youths.**
- **Quality of integrity, dignity and cordiality.**
- **Provide two (2) letters of recommendation on a business letter head signed.**