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<b>Job Title</b>	CompTIA A+ - Instructor
<b>PVN ID</b>	BM-2310-005928
<b>Category</b>	Instruction and Social Service
<b>Location</b>	BOROUGH OF MANHATTAN C. C.
<b>Department</b>	Center for Continuing Education
<b>Status</b>	Part Time
<b>Hourly Rate</b>	\$45.00-\$55.00
<b>Hour(s) a Week</b>	3.00-12.00
<b>Closing Date</b>	Jan 30, 2024 (Or Until Filled)

## General Description

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Borough of Manhattan Community College (BMCC) Center for Continuing Education is looking for professional CompTIA A+ instructors who have a knack for delivering top-notch training. The instructor will be responsible for providing quality instruction to students by ensuring student satisfaction through the classroom or laboratory setting according to the program objectives. Interested candidates must have a strong knowledge of the CompTIA A+ course material with up to date certifications to be considered for this position

This is a great opportunity for you to turn your technical proficiency, on-the-job experience and great communications skills into a rewarding part-time teaching opportunity. We're hiring instructors to meet the growing demand for our training programs. Put your Hardware and Networking skills experience to use and explore opportunities to teach courses.

BMCC's Continuing Education provides educational opportunities, including high demand certifications, for the ones aspiring to become Information Technology professionals. Our programs are designed to prepare students for direct entry into the job market and provide hands-on instruction. It is our goal to specialize in those areas for which the job growth potential is highest. Our hallmark is personalized, practical, real-world instruction that best prepares the student for their future while meeting the needs of employers.

To learn more about our college, please visit: [www.bmcc.cuny.edu/ce](http://www.bmcc.cuny.edu/ce)

## Other Duties

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### Job Responsibilities:

Qualified to teach: **CompTIA A+.**

As an IT Instructor, you will be responsible for classes of up to 25 students. You will facilitate 'real world' scenario training, providing students with hands-on education where they will actually perform the skills you

teach them in class.

- Provide quality and technically relevant instruction, assessment, and feedback in lecture and laboratory in CompTIA A+
- Prepare lesson plans with reading, activities, quizzes, and tests for students.
- Ensure course and program learning outcomes are delivered as defined by the course syllabus and program expectations.
- Answer students' questions concisely and accurately
- Submit student progress reports upon class completion.
- Other duties as assigned.

### **Job Requirements:**

The IT Instructor role, you must have a passion for teaching and experience managing student attendance, assignments, and class participation. We are seeking a strong communicator who can captivate and stimulate classroom audience. You must be able to manage classes and handle typical student issues. Qualified candidates must possess strong decision-making skills and work efficiently with others. Other requirements of the Instructor role include, but not limited to:

- Experience teaching virtual, blended and in person tech courses.
- Must have required subject matter expertise and outstanding communication skills
- Ability to utilize different methods and mediums in delivering course material.
- Teaches material from approved curriculum and develops daily lesson plans.
- Organizes, prepares and regularly revises/updates all course materials.
- Tracks and report on students' attendance and grades.
- Designs assignments and tests to conform to the objectives of the courses in the curriculum.

## **Qualifications**

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### **Education:**

Bachelor's Degree (B.S.) from a four-year college or university in the Information Technology or required field

### **Required Experience:**

- 3+ years' experience developing technology curriculums
- 5+ years' in the field with experience in troubleshooting and maintaining operating systems
- Must be certified in CompTIA A+ 1101 and 1102- A copy of all certifications will be required upon hiring.