Job Title	Instructor Web Development
PVN ID	BM-2201-004484
Category	Instruction and Social Service
Location	BOROUGH OF MANHATTAN C. C.
Department	Center for Continuing Education
Status	Part Time
Salary	Depends on qualifications
Hour(s) a Week	28.00-35.00
Closing Date	Mar 22, 2022 (Or Until Filled)

General Description

Borough of Manhattan Community College (BMCC) Center for Continuing Education has partnered with Generation USA to offer a pilot course in Web Development to train unemployed/underemployed individuals in becoming Jr. Web Developers.

We are seeking full-time professional Web Development instructor to teach a contractual daytime Web Development course, Monday through Friday, fully online from 9-5 pm.

The incumbent will be responsible for providing quality instruction to students by ensuring student satisfaction through the classroom or laboratory setting according to the program objectives, and must be able to deliver top notch training, using in-person, online, or a hybrid model approach. He/she must have a strong Web Design knowledge of HTML5, XHTML, CSS, JavaScript, Photoshop, Illustrator, Dreamweaver, Flash, Action Script 3.0, JavaScript and JQuery, WordPress and PHP/MySQL.

This is a great opportunity for candidates with a strong Web Design background and education delivery to work in a rapidly growing, fast paced environment. If you thrive in a fast-paced environment where you have the opportunity to deliver high-quality, professional training courses, BMCC Continuing Education is looking for you!

Other Duties

- Must have experience teaching online
- Provide quality and technically relevant instruction, assessment, and feedback in lecture and laboratory in the areas of computer programming, (HTML5, XHTML, CSS, JavaScript), information technology, and computer systems/applications
- Utilize materials that are IT industry recognized
- Ability to draft or improve curriculum and develop lesson plans

- Organize, prepare and regularly revise/update all course materials
- Ensure course and program learning outcomes are delivered as defined by the course syllabus and program expectation
- Motivate students to actively participate in all aspects of the educational process.
- Design assignments and tests to conform to the objectives of the courses in the curriculum
- Provide clear documentation of student progress, student advising, and support of the academic success for at-risk students.
- Assist with course/program evaluation and continuous improvement.
- Participate in student recruiting and retention efforts

Qualifications

Must have 5+ years of Web Designing experience with good understanding of HTML5 & CSS features and the Dreamweaver platform.

The successful candidate must be able to deliver core training on the following content areas:

- Knowledge in HTML5, XHTML, CSS, JavaScript, PHP, Action Script 3.0
- Teach courses involving information architecture and interactive design and web technologies such as WordPress, Joomla, Drupal, or other content management systems, mobile app development, XHTML, CSS, JavaScript, PHP, XML, and Database concepts
- Previous teaching experience in a post-secondary education environment preferred
- Bachelor degree or higher is required
- Experience of 3+ years as a software application education/training professional is required
- Proven experience in instructional design, training background and delivering classes with high marks from attendees
- Excellent oral communication and presentation skills are required
- Experience with e-Learning tools, development and delivery is highly desirable
- Ability to define course objectives and deliverables based on course offering and audience a plus
- Strong instructional design background Experience creating content encompassing the above for training material (classroom and on-line) or technical documentation
- Experience utilizing a variety of training delivery methods (e.g. self-study, instructor led, workshop/lab) to meet or exceed requirements for delivery of learning objectives within schedule and budget parameters
- Experience in project management around technical documentation or training development and delivery Technical knowledge of training and development concepts, best practices, theories and procedures
- Experience with Learning Management systems, Databases, training scheduling, communication, registration, and tracking of certification programs
- Strong coaching and mentoring skills.
- Some knowledge of Object-Oriented & Non Object-Oriented Programming Methodology & Practice, ideally with designing and programming such as but limited to Python, C++, Java, SQL, C#, is desirable

Desired Competencies:

- Experience with teaching online or a hybrid model
- Ability to inspire and motivate students in a learning-centered environment
- Possess good organizational and planning skill
- Ability to utilize different methods and mediums in delivering course material

- Must have required subject matter expertise and outstanding communication skills
- Must have excellent motivational and instructional skills in a diverse and non-traditional environment
- Relate successfully with students and staff of diverse cultural, social, or educational backgrounds.