



Job Title	Workshop Leader
PVN ID	BM-1709-002051
Category	Instruction and Social Service
Location	BOROUGH OF MANHATTAN C. C.
Department	Office of Academic Affairs
Status	Part Time
Hourly Rate	\$33.00-\$33.00
Hour(s) a Week	400.00-600.00
Closing Date	Nov 01, 2017 (Or Until Filled)

General Description

Upward Bound Workshop Leaders work in a classroom setting to ensure student success throughout the academic year.

Workshop Leader (English) will work with Upward Bound students in small groups to improve reading and writing skills and provide academic mentorship. Candidates must be highly motivated, patient, and energetic, excellent communications skills, organizational and networking skills.

Other Duties

Workshop Leader will deliver academic instruction and ensure proper classroom management;

Conduct workshops on NYS Regents preparation, SAT/ACT preparation and study skills in addition to other subjects.

Qualifications

Candidates should have a BA, MA (preferably) with 2 years or equivalent experience teaching English, writing skills and or SAT/ACT prep classes to first generation students with knowledge or familiarity of NYS Regents or experience.