
Job Title	Field Interviewer
PVN ID	BK-2411-006582
Category	Research
Location	BROOKLYN COLLEGE
Department	The Ghanaian Mental Well-being Project
Status	Part Time
Hourly Rate	\$25.00-\$30.00
Hour(s) a Week	0.00-20.00
Closing Date	Jan 20, 2025 (Or Until Filled)

General Description

This study seeks to understand the dynamic complexity underlying acculturative stress and mental well-being among Ghanaian immigrants living in New York City.

For this project, we are seeking 8-10 part-time interviewers to conduct qualitative interviews and support the project activities such as outreach, and recruitment between January 2025 and August 2025.

Other Duties

Primary Responsibilities:

Specific duties include (but may not be limited to):

- Recruit/follow up with project participants in person, via phone calls, email or social media to schedule interviews.
- Conduct quantitative surveys.
- Distribute program materials and participant gift cards or other incentives.
- Participate in team meetings.
- Perform data entry associated with interviews.
- Maintain research equipment
- Complete mandatory trainings.
- Other duties as assigned.

Qualifications

- Graduate or undergraduate student pursuing a degree in public health, community health, psychology, nursing, social work, or related fields.
- Articulate and tactful communication skills; readiness to meet and work directly with community members and research participants.
- Outstanding data collection and record keeping
- Must be tech savy and able to troubleshoot for research participants (wifi connection, Zoom meetings, etc.).
- Experience working in immigrant communities is essential. Experience working with African immigrants is desirable.
- Ability to follow research protocol, and handle and protect confidential and sensitive data with integrity.
- Must be able to work nights and/or weekends.

Preferred Qualifications:

- Experience using REDCap, Qualtrics, or other survey tools, as well as mobile hotspots, iPads, and digital recorders.
- Knowledge of and/or experience collaborating with African immigrant communities.
- Completion of CITI training courses in social and behavioral research with human subjects is required for all staff. CUNY Provides free access to the needed CITI trainings and refresher courses as needed.

Pay and Benefits:

This position is hourly, anticipated 40-60 hours per person between January 2025 and July 2025. Paid training and meetings. This position is not eligible for a benefits package.

The field interviewer position is a part-time position with a fluid schedule, mostly evenings and weekends, when work is available. The nature of this position will not guarantee number of hours or continuous work week-to-week while on assignment.