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<b>Job Title</b>	CUNY-HSI Event Coordinator
<b>PVN ID</b>	BK-2112-004458
<b>Category</b>	Administrative Services
<b>Location</b>	BROOKLYN COLLEGE
<b>Department</b>	
<b>Status</b>	Full Time
<b>Salary</b>	Depends on qualifications
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Feb 22, 2022 (Or Until Filled)

## General Description

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**Location:** Brooklyn College, CUNY

**Regular/Temporary:** Regular

### POSITION DETAILS:

#### Responsibilities for the CUNY-HSI Event Coordinator

The CUNY Haitian Studies Institute (HSI), housed in Brooklyn College's School of Humanities and Social Sciences, seeks an Event Coordinator. The coordinator will assist the associate director in delivering all public-facing activities of the Institute. They will help with planning, delivering, and hosting events that highlight Haitian history, language, and culture, as well as the achievements and contributions of Haiti and the Haitian diaspora. They will help organize symposia focusing on research on Haiti and the Haitian diaspora.

The Event Coordinator participates in all public-facing projects and activities designed to augment HSI's institutional strength and to help it to accomplish its academic and community service mission. S/he will report to the Associate Director.

Brooklyn College serves students from over 150 countries who speak over 100 languages and dialects and thus constitutes a vibrant microcosm of the rich diversity and energy that characterizes the borough of Brooklyn and the greater New York City area itself. Its mission features "a special commitment to educate immigrant and first-generation college students from the diverse communities that make up our city and state." The college ethos is invested in the educational and eventual career success of all of its students. We are committed to fostering a spirit of camaraderie and shared ideals across the entire spectrum of our varied

constituency. By accessing a first-class and affordable college education in an inclusive and nurturing intellectual milieu, our students acquire the skills, confidence, and global mindedness that allow them to thrive in a rapidly changing, unpredictable marketplace of ideas that is increasingly mindless of borders and spans the gamut of cultures and vernaculars.

## Other Duties

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## Qualifications

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### **Qualifications for the CUNY-HSI Event Coordinator**

- Master's degree or equivalent
- Excellent writing and new media skills
- Extensive knowledge about Haiti, Haitians, and the Haitian community in New York and beyond
- Speaks and writes Kreyòl, French, and English