

<b>Job Title</b>	Bilingual Social Worker (Early Childhood)
<b>PVN ID</b>	VA-2108-004182
<b>Category</b>	Instruction and Social Service
<b>Location</b>	OFFICE OF SR. UNIV DEAN FOR ACADEMIC AFFAIRS
<b>Department</b>	
<b>Status</b>	Full Time
<b>Annual Salary</b>	\$67,000.00 - \$72,000.00
<b>Hour(s) a Week</b>	35
<b>Closing Date</b>	Oct 06, 2021 (Or Until Filled)

## General Description

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### MISSION

The CUNY Office of Early Childhood Initiatives (OECI) was established to build on the work of the NY Early Childhood Professional Development Institute, with a strong 15-year history of public-private partnership focused on services and programs for young children and their workforce. The goals of the office include creating a new comprehensive portfolio focused on student-parent success at the City University of New York. The OECI is housed within CUNY's Office of Academic Affairs, which enables a nimble response to address issues and to mitigate barriers that stand in the way of success. The OECI develops and implements funded projects and has a remarkable record of accomplishment in establishing systems, changing policy, and introducing new paradigms to address persistent and seemingly unsurmountable problems. We work within higher education as well as with city and state agencies, community-based organizations, and philanthropy to create pathways of success for the early childhood workforce, policy-makers, and families – and now, with a focus on student-parents.

### GENERAL DESCRIPTION

Quality early childhood education and care is essential to the educational goals of many CUNY student-parents. University child-care programs serve students and their children in developmentally appropriate and culturally sustaining early childhood and school age programs.

The Office of Early Childhood Initiatives is working in collaboration with three high-quality CUNY campus childcare centers to continue strengthening their respective roles in providing welcoming, family-centered and supportive environments for student-parents to ensure their academic and social success, while their children receive a comprehensive and nurturing experience to become life-long learners.

As part of this project, our team seeks to hire a **Bilingual Social Worker** (fluent in Spanish) to work with three CUNY campus childcare centers (one located in Queens and two in the Bronx, NY) to intensify and integrate the family support services to address the social, emotional, and mental health needs of young children and families. The CUNY campus childcare centers serve children 6 months – 5 years of age.

The Social Worker should have demonstrated knowledge of supportive services and resources for families, strong advocacy skills, and a culturally responsive, family-centered approach in their practice. In addition to this, the social worker **must have experience working in early childhood education settings, knowledge of child development and be passionate about servicing diverse community of children and families, and delivering ethical social work practice.**

The social worker will divide their working hours providing on-site support at each of the three CUNY campus childcare centers.

## DUTIES AND RESPONSIBILITIES

- Collaborate with center directors and teaching staff to identify trauma-informed care and integrate protective factor strategies to meet the needs of young children and student parents.
- Collaborate with early childhood educators to support the social and emotional development and learning of young children in the classroom.
- Support the center staff to build trusting relationships with student parents and guide goal-setting conversations to identify academic and career goals for themselves as well as their goals for their children's growth and success.
- Support participating families with referrals, and connect to campus resources to help student-parents navigate the socio-emotional and psychological challenges of balancing school and family, as needed.
- Support mental health consultations and referrals for both children and parents; work with center staff to infuse these approaches into practices and procedures center-wide.
- Collaborate with centers on developing and conducting in-depth intake interview protocols during enrollment.
- Support success of centers in identifying family needs, connecting families to resources, and working with the center director and teaching staff to develop parent education workshops and as well as supporting staff professional development activities.

## Other Duties

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- Attend staff meetings and other staff events including professional development as required.
- Perform special projects and other duties as assigned.

## Qualifications

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### Minimum Qualifications

- Completed Master of Social Work (MSW) degree from an accredited school (licensure strongly preferred).
- At least two years of relevant experience working with children ages birth-5 in an early childhood education setting.
- Experience working with early childhood education settings, early intervention and/or other service providers
- Demonstrated strong communication skills including speaking, listening and writing.

- Demonstrated cultural competence as well as experience working in ethnically and racially diverse communities.
- **Must be Bilingual in English/Spanish.**

### **Preferred Qualifications**

- A valid NY State Licensed Master Social Worker (LMSW) or Licensed Clinical Social Worker (LCSW) certification

### **Physical Requirements**

- The location of the position will operate in a professional office environment. This role routinely uses standard office equipment such as personal computers, laptops, tablets, smart phone, photocopiers, filing cabinets and other presentation materials.
- While performing these duties, the employee is required to occasionally perform physical activities such as, but not limited to, lifting items (up to 30 pounds), bending, reaching, sitting for prolonged periods of time. Reasonable accommodations will be made for employees with disabilities or other needs per RFCUNY policies.
- Ability to travel to other sites as needed.

### **How to Apply**

Provide a resume and cover letter specifying your qualifications, experience, and interest relevant to this position.

### **EEO Info**

*We are committed to enhancing our diverse academic community by actively encouraging people of all race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetic information, disability, age, or protected veteran status to apply. We take pride in our pluralistic community and continue to seek excellence through diversity and inclusion. CUNY is an EEO/AA Employer.*