

Job Title	MHSC Executive Director
PVN ID	HC-1708-002008
Category	Managerial and Professional
Location	HUNTER COLLEGE
Department	Mental Health Service Corps
Status	Full Time
Salary	Depends on qualifications
Hour(s) a Week	35
Closing Date	Oct 15, 2017 (Or Until Filled)

General Description

The New York City Mental Health Service Corps (MHSC) is a key initiative of Thrive NYC: A Mental Health Roadmap for All— a comprehensive public health approach to mental health designed to promote and protect the wellbeing of all New Yorkers. The MHSC fills the too long neglected gaps in mental health and substance use services throughout NYC by creating a corps of approximately 350-400 mental health clinicians placed in high-need communities. Through best practices and a better design of care, the initiative will increase the diversity of behavioral health clinicians in the workforce and strengthen care where it is needed the most.

MHSC focuses on the recruitment, training, and support of early career social workers and licensed mental health counselors to become fully licensed behavioral health clinicians with a specific focus on incorporating evidence-based practices in primary care and behavioral health settings throughout New York City. Through a structured supervision system and task-shifting model, clinicians are able to obtain advanced licensure through the MHSC and strengthen their own capacity to be able to provide sound behavioral health services in marginalized communities and populations. MHSC is a city-funded program housed under Hunter College, CUNY and the Research Foundation of CUNY. All MHSC staff are employees of the Research Foundation of CUNY.

The Mental Health Service Corps is seeking an experienced, visionary, strategic, and collaborative executive director to help lead a groundbreaking initiative in public mental health in New York City.

Other Duties

- Develops and implements organizational management practices, tools, and systems in order to ensure an effective, goal oriented and equitable organization internally and within field operations
- Supervises and is responsible for Human Resources, Technology and Communications, Administration,

Compliance, Finance and Legal Issues

- Reports directly to Program Director and jointly manages program operations
- Manages the budget in collaboration with the Director, and oversees all financial management, budgeting, and financial planning; analyzes financial data and prepares forecasts
- Develops and oversees appropriate legal compliance systems and internal policies and procedures that comply with both the letter and spirit of the law
- Leads the coordination and collaboration between stakeholders to ensure productive relationships aimed at maximizing efforts to enhance programmatic objectives
- Represents the Director in all aspects of the program when necessary and as appropriate

Qualifications

- Alignment with MHSC and Thrive NYC's mission and vision
- Proven leadership ability and a proven track record of successfully developing and leading organizational strategy that moves people toward a shared vision and drives toward organizational goals
- Strong and highly effective oral and written communication skills, including superior listening and exemplary writing skills, and the ability to communicate the MHSC mission and vision to motivate stakeholders
- Exceptional management skills and successful experience leading complex organizations with proven ability to supervise and develop staff and work effectively across teams.
- Proven ability to take initiative, manage multiple projects, and balance competing priorities
- Financial management acumen. Experience developing and overseeing an organizational budget and effectively managing resources
- Experience in health and human services is highly desirable
- Minimum of 8+ years of supervisory, team-related experience is required
- Must be comfortable in ambiguous and rapidly evolving situations
- Experience in a high growth start-up environment and its associated pace is a plus
- Bachelor's Degree required. Master's degree in a related field is desirable. MBA preferred